

Ref: HECT / Posh / 2022-2023

Date: 29.10.2022

Internal Communication

Sub: Posh cell meeting – reg.

All the Posh / members are informed to attend the meeting in the principal board room on 30.10.2022 at 1.00 p.m. All the members are requested to attend the meeting

S.No	Name and Designation	Nominated as	Signature
1	Dr. J.Jaya	Principal	
2	Dr.M.Bhuvaneshwari Prof / MBA	Co-ordinator	
3	Dr. P.Vijayalakshmi Prof / HOD - ECE	Member	
4	Dr. K.V.Girija (Prof / S & H)	Member	
5	Dr. T. Murugeswari (ASP / BME)	Member	
6	Mr. N.PrasannaVenkatesh (AP/Mech)	Member	
7	Dr. P. Geetha (ASP /ECE)	Member	
8	Dr. P.K. Poonguzhali (ASP / ECE)	Member	
9	Ms. K.Anitha (AP / S & H)	Member	

To: Committee Members of Posh
Principal


Co-ordinator


Principal



PRINCIPAL
Hindusthan College Of Engineering & Tec
COIMBATORE - 641 032.


Minutes of the Posh Cell dated 30.10.2022

The Following Members were Present:

S.No	Name and Designation	Nominated as	Signature
1	Dr. J.Jaya	Chairman	
2	Dr.M.Bhuvanewari ASP / MBA	Co-ordinator	
3	Dr. P.Vijayalakshmi (ASP / ECE)	Member	
4	Dr. K.V.Girija (ASP / (S & H)	Member	
5	Dr. T. Murugeswari (ASP / BME)	Member	
6	Mr. N.PrasannaVenkatesh (AP/Mech)	Member	
7	Dr. P. Geetha (ASP /ECE)	Member	
8	Dr. P.K. Poonguzhali (ASP / ECE)	Member	
9	Ms. K.Anitha (AP / S & H)	Member	

Matter Discussed are

1. The phone numbers of the posh co-ordinator and member's phone numbers were circulated among the student's class Whatsapp group through the class advisor.
2. Posh cell coordinator should explain the existence and importance of posh cell to the students through a common meeting.
3. A seminar on Posh act 2013 was proposed in the meeting


Coordinator


Principal



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Date: 04.10.2022

Action taken report of the meeting

Date of the meeting: 30.10.2022

Time: 1.00 p.m.

Venue: Board Room

Members present: All Members of POSH

Action taken:

1. The posh cell coordinator convened a meeting and explained the duties of posh cell to the students.
2. Class advisors sent the phone numbers of the posh cell coordinator and member's number through WhatsApp.
3. Seminar date fixed tentatively.



Coordinator



Principal



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