

Constitution of Governing Board and Executive committee for the center of Excellence in Industrial Automation and control & information to the Faculty and students.

1. The Governing body as given in the Draft agreement for the establishment of Center of Excellence for Industrial Automation and control is constituted and the details are summarized as follows. The meeting is held at 12.00 PM on 17.09.2018 in the Board Room, Principal office.

S.NO	NAME & DESIGNATION	CATEGORY
1	Dr.K.Kanadasan, Principal, HICET	Representative of HICET
2	Dr.P.N.Magudeswaran, Dean, HICET	Member-HICET
3	Mr P.Sureshkumar, Director Siemens	Member- Siemens
4	Dr.S.J.Narmadha, HOD,MCT	Director of the center.

The Governing Board shall:

- Approve the long-term and medium-term programmes of the Centre;
- Approve the annual work plan of the Centre, including the staffing table;
- Examine the annual reports submitted by the director of the Centre;
- Examine the periodic independent audit reports of the financial statements of the Centre and monitor the provision of such accounting records necessary for the preparation of financial statements;
- Adopt the rules and regulations and determine the financial, administrative and personnel management procedures for the Centre in accordance with the laws of the Institution;
- Decide on the participation of regional institutions/ organizations in the work of the Centre.
- Meet in ordinary session at regular intervals, at least once every calendar year;
- Meet in extraordinary session if convened by its Chairperson, either on his/her own initiative or at the request of the Director of Centre or of a majority of the members;
- Adopt its own rules of procedure for operation;



2. In order to ensure the effective running of the center following Executive committee is constituted and composed of following members.

S.NO	NAME & DESIGNATION	CATEGORY
1	Dr.S.J.Narmadha, HOD, MCT, HICET.	Director of the center.
2	Mr.K.Muthukrishnan	Project head-SIEMENS
3	Mr.S.Madan Assistant Professor, MCT	Member-HICET
4	Mr.T.Prabhu, Assistant Professor, MCT	Member, HICET

The Executive Committee will have the authority to:

- Monitor the execution of the Centre's activities;
- Examine the draft annual work plan and budget, including the staffing table, as well as the medium-term and long-term programmes of the Centre and submit recommendations thereon to the Governing Board;
- Follow up the implementation of the Centre's activities in accordance with the annual work plan;
- Ensure that the necessary activities and actions to implement the annual work plan and budget are carried out;
- Propose to the Governing Board candidates for the post of Director of the Centre;
- Adopt its own rules and procedures.

The Executive Committee shall meet at least twice a year.



PRINCIPAL

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