

## Students Quality Assurance Cell (SQAC):

### Objectives:

1. Initiate the students involvement in QA.
2. Assess the needs of the students.
3. Improve the quality of staff, students-educational and technical resources
4. Involve students in the process of assessing teaching and learning.
5. Provides an opportunity to discuss their rights, roles, and responsibilities
6. Develop, Implement, Monitor, and evaluate the curricular, co-curricular, and extra-curricular activities.
7. Coordinate all the curricular, co-curricular, and extra-curricular activities along with faculty members.

### Activities

#### Participation in

- Course exit survey
- Program exit survey
- General amenities feedback
- Faculty feed back
- Event feedback

#### Representation in

- Class committee meeting,
- Peer group meeting,
- Tutor ward meeting,
- Department Advisory Committee / PAC,
- Board of Studies (BoS)

### Chairman

Principal

Faculty coordinator(s)



Ms. K. Saraswathi, Assistant Professor /CIVIL

Mr. R. Poomalai , Assistant Professor /CIVIL

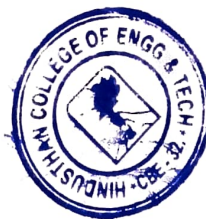
### **Student Chairmen**

1. Mr. R. Balaji, IV BE ,CIVIL
2. Mr. Sugumaran III BE, CIVIL

### **Student Members**

1. Mr. A. S. Asok, IV BE, AERO
2. Mr. T. Sugumaran, III BE, EEE
3. Mr. P. Karthick , IV B Tech ,AI&ML
4. Mr. A.Sibin, III B.E ,Agri
5. Ms. A. Rumana, III B.E,ECE
6. Mr. G. Lakshman, III B.E, BME
7. Mr. B. Buvaneshwaran, IV BE, CHEMICAL

**Meeting:** Once in a semester / whenever necessary.



08.08.2023

**CIRCULAR**

This is to inform you that a meeting of the SQAC has been scheduled on 25th August 2023 at 2:30 PM in the Board Room to discuss the following agenda for the odd semester of the academic year 2023-2024. The meeting is mandatory for all SQAC members.

The agenda for the meeting is as follows:

- Discussion of the action plan for the odd semester of the academic year 2023-2024.
- Any other matters.

I request all members to attend the meeting and participate in the discussions.

*H. Sauri*  
Coordinator

*[Signature]*  
Principal

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1. All SQAC Members
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**PRINCIPAL**  
Hindusthan College Of Engineering & Technology  
COIMBATORE - 641 032.



08.08.2023

### MINUTES OF SQAC MEETING

The SQAC meeting for the odd semester of the academic year 2023-2024 conducted on 25.08.2022 at 02.30 pm in the Board room.

The following members were present:

1. Dr. J. Jaya, Principal
2. Dr. B. Anand, Prof and Head/EIE/IQAC Coordinator
3. Ms.K. Saraswathi, AP / CIVIL
4. Mr. R. Poomalai, AP/ CIVIL
5. Mr. R. Balaji, IV BE ,CIVIL
6. Mr. Sugumaran III BE, CIVIL
7. Mr. A. S. Asok, IV BE, AERO
8. Mr. T. Sugumaran, III BE, EEE
9. Mr. P. Karthick , IV B Tech ,AI&ML
10. Mr. A.Sibin, III B.E ,Agri
11. Ms. A. Rumana, III B.E,ECE
12. Mr. G. Lakshman, III B.E, BME
13. Mr. B. Buvaneshwaran, IV BE, CHEMICAL

### Points Discussed

- The Chairman of the SQAC, Dr. J. Jaya welcomed the faculty and student members for the SQAC meeting.
- The Chairman welcomed the members of SQAC and also expressed her happiness to meet the students in the academic year 2023-2024.
- The Chairman briefly explained the importance of SQAC, to the student body.
- The SQAC coordinator briefed about the need for the students to play a supportive role in enhancing and assuring quality in imparting education along with other student activities.
- The Chairman reviewed the action plan for the odd semester of the academic year 2023-2024. The plan includes the following activities:
  - Developing a plan to improve the teaching-learning process



## Hindusthan College of Engineering and Technology

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- Organizing outreach activities to promote the institute's programs and services
  - Providing upskilling opportunities for students
  - Collecting feedback from students to identify areas where the institute can improve Outcome Based Education
  - Soliciting student input on how to make the institute a more student-centered learning environment
- The meeting ended with Chairman thanking the members by 3.15 pm.

H. Saw  
Coordinator

  
Principal

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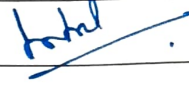

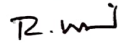









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1. The Management for kind information
2. The CEO
3. The Dean Academics
4. All HODs
5. All the Members of SQAC
6. File



**Attendance**

The following members were present:

S.No	Name	Signature
1	Dr. J. Jaya, Principal	
2	Dr. B. Anand, Prof and Head/EIE	
3	3. Ms.K. Saraswathi, AP / CIVIL	
4	4. Mr. R. Poomalai, AP/ CIVIL	
5	5. Mr. R. Balaji, IV BE ,CIVIL	
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Coordinator



  
Principal

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