

***Hindusthan***  
***College of Engineering and Technology,***  
**Coimbatore 641 032.**

15.07.2021

CIRCULAR

This is to inform that a meeting has been scheduled on 22<sup>nd</sup> August 2021 in online mode at 11.00 am. Requesting all the members to participate.

Google link: <https://meet.google.com/xdq-yyjg-fah>

Agenda:

- 1.Action Plan for this academic year
- 2.ATR of previous meeting
- 3.Any other matter

Coordinator

Principal

**PRINCIPAL**

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**COIMBATORE - 641 032**





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22.07.2021

**MINUTES OF SQAC MEETING**

The SQAC meeting for the odd semester of the academic year 2021-2022 was conducted on 22.07.2021 at 11.00 am in the online mode.

The following members were present:

1. Dr.K.Karunakaran,Principal
2. Dr.B. Anand, Prof and Head/EIE Dept
3. Dr.P.Geetha, ASP/ECE Dept
4. Mr.Govardhan, IV EEE
5. Ms.R.Monisha,III ECE B
6. Mr.Karthick Raja S,IV BE EIE
7. Ms.Nivetha T,IV BE CSE
8. Mr.Manikandan R,III BE AME
9. Ms.Jothika M,III BE AGRI
- 10.Mr.Madhanrajan R ,II BE BME
- 11.Mr.Reguram S,II BE CIVIL

**Points Discussed**

- The Chairman of the SQAC, Dr. K. Karunakaran welcomed the faculties and student members for the SQAC meeting.
- The Chairman instructed all the students to vaccinate themselves against COVID.



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- He briefed about the online activities which were conducted for the benefit of the students through various clubs and cells.
- The Chairman briefly explained the objectives of SQAC, the student body of IQAC.
- The Chairman discussed about the Action Taken Report of the previous meeting.
- The Chairman gave an outline of the roles and responsibilities of SQAC.
- The SQAC coordinator briefed about the need for the students to play a supportive role in enhancing and assuring quality in imparting education along with other student activities.
- The IQAC Chairman conveyed to the student members that, student's role adds an important dimension in decision making process in quality improvement and sustenance.
- The SQAC coordinator also insisted the members to convey the importance of participation of students in the surveys and feed backs for strengthening the teaching learning process.

The meeting ended with Chairman thanking the members by 12.05 pm.



Coordinator



Principal

Copy to:

1. The Management for kind information
2. The Dean Academics
3. All HODs
4. All the Members of SQAC
5. File

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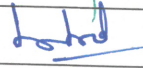
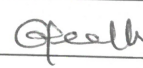
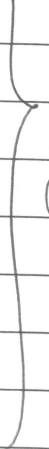




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**Attendance**

The following members were present:

S.No	Name	Signature
1.	Dr.K.Karunakaran,Principal	
2.	Dr.B. Anand, Prof and Head/EIE Dept	
3.	Dr.P.Geetha, ASP/ECE Dept	
4.	Mr.Govardhan, IV EEE	 Online mode
5.	Ms.R.Monisha,III ECE B	
6.	Mr.Karthick Raja S,IV BE EIE	
7.	Ms.Nivetha T,IV BE CSE	
8.	Mr.Manikandan R,III BE AME	
9.	Ms.Jothika M,III BE AGRI	
10.	Mr.Madhanrajan R ,II BE BME	
11.	Mr.Reguram S,II BE CIVIL	



Coordinator

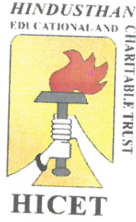


Principal

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17.01.2022

**ACTION TAKEN REPORT**

Meeting held on :22.08.2021

S.No	Points discussed	Action Taken
1.	Club activities	Participated in online events.

*Geetha*

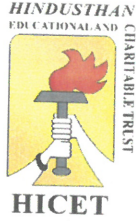
Coordinator, SQAC

*[Signature]*  
Principal

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22.02.2022

**CIRCULAR**

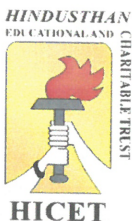
This is to inform that a meeting has been scheduled on 28<sup>th</sup> February 2022 in Board room at 02.30 pm in to discuss the action plan of SQAC for the even semester of the academic year 2021-2022. Requesting all the members to participate.

Coordinator

Principal

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01.03.2022

**MINUTES OF SQAC MEETING**

The SQAC meeting for the even semester of the academic year 2021-2022 was conducted on 28.02.2022 at 02.30 pm in the Board room.

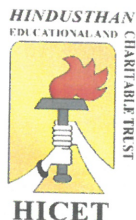
The following members were present:

1. Dr.J.Jaya,Principal
2. Dr.B. Anand, Prof and Head/EIE Dept
3. Dr.P.Geetha, ASP/ECE Dept
4. Mr.Govardhan, IV EEE
5. Ms.R.Monisha,III ECE B
6. Mr.Karthick Raja S,IV BE EIE
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8. Mr.Manikandan R,III BE AME
9. Ms.Jothika M,III BE AGRI
- 10.Mr.Madhanrajan R ,II BE BME
- 11.Mr.Reguram S,II BE CIVIL
- 12.Mr.Mugilan M,I BE MECH
13. Mr.Karthick P,I B Tech AI&ML

**Points Discussed**

- The Chairman of the SQAC, Dr. J. Jaya welcomed the faculties and student members for the SQAC meeting.
- The Chairman welcomed the new members of SQAC.
- She expressed her happiness to meet the students in off line mode.





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- The Chairman briefly explained the importance of SQAC, the student body of IQAC.
- The Chairman informed about the Womens Day celebration in the campus.
- She also encouraged the students to participate in outreach activities.
- She also insisted the students to continue the upskilling activities both in online and offline mode.
- The Chairman discussed about the Action Taken Report of the previous meeting.
- The Chairman gave an outline of the roles and responsibilities of the student members of SQAC.
- The SQAC coordinator briefed about the need for the students to play a supportive role in enhancing and assuring quality in imparting education along with other student activities.
- The IQAC Chairman conveyed to the student members that, student's role adds an important dimension in the process of quality improvement.
- The SQAC coordinator also insisted the members to convey the importance of participation of students in the surveys and feed backs for strengthening the teaching learning process.

The meeting ended with Chairman thanking the members by 3.15 pm.



Coordinator

Copy to:

1. The Management for kind information
2. The CEO
3. The Dean Academics
4. All HODs
5. All the Members of SQAC
6. File

  
Principal

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**Attendance**

The following members were present:

S.No	Name	Signature
1.	Dr.J.Jaya,Principal	
2.	Dr.B. Anand, Prof and Head/EIE Dept	<i>[Signature]</i>
3.	Dr.P.Geetha, ASP/ECE Dept	<i>[Signature]</i>
4.	Mr.Govardhan, IV EEE	<i>[Signature]</i>
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6.	Mr.Karthick Raja S,IV BE EIE	<i>[Signature]</i>
7.	Ms.Nivetha T,IV BE CSE	<i>[Signature]</i>
8.	Mr.Manikandan R,III BE AME	<i>[Signature]</i>
9.	Ms.Jothika M,III BE AGRI	<i>[Signature]</i>
10.	Mr.Madhanrajan R ,II BE BME	<i>[Signature]</i>
11.	Mr.Reguram S,II BE CIVIL	<i>[Signature]</i>
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13.	Mr.Karthick P,I B Tech AI&ML	<i>[Signature]</i>

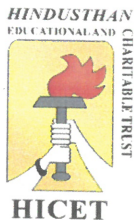
*[Signature]*  
Coordinator

*[Signature]*  
Principal

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18.06.2022

**ACTION TAKEN REPORT**

Meeting held on :28.02.2022

S.No	Points discussed	Action Taken
1.	Activities conducted	Women's Day Celebration done.
2.	Online Courses	NPTEL courses completed
3.	Out Reach activities	Actively participated in various outreach activities.

Coordinator, SQAC

Principal

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