

***Hindusthan***  
***College of Engineering and Technology,***  
**Coimbatore 641 032.**

13.08.2020

**CIRCULAR**

This is to inform that a meeting has been scheduled on 25<sup>th</sup> August 2020 in online mode at 12.30 pm in to discuss the action plan of SQAC for the academic year 2020-2021. Requesting all the members to participate.

Google link: <https://meet.google.com/xdq-yyjg-fah>

Agenda:

- 1.Activities for this academic year
- 2.ATR
- 3.Any other matter

  
Coordinator

  
Principal

**PRINCIPAL**  
Hindusthan College of Engineering & Technology  
COIMBATORE - 641 032





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26.08.2020

**MINUTES OF SQAC MEETING**

The SQAC meeting for the odd semester of the academic year 2020-2021 was conducted on 25.08.2020 at 12.30 pm in the online mode.

The following members were present:

1. Dr.K.Karunakaran,Chairman
2. Dr.B. Anand, IQAC Coordinator
3. Mrs.P.Geetha,SQAC Coordinator
4. Mr.Ajay G, IV AERO
5. Mr.Govardhan, III EEE
6. Mr.Karthick Raja S, III BE EIE
7. Ms.Nivetha T, III BE CSE
8. Mr.Manikandan R, II BE AME
9. Ms.Jothika M, II BE AGRI

**Points Discussed**

1. The Chairman of the SQAC, Dr. K. Karunakaran welcomed the faculties and student members for the SQAC meeting.
2. The Chairman advised the students to take care of their health and follow the protocols given by the government to safeguard themselves from COVID.
3. He also assured that all steps have been taken regarding the teaching learning process in online mode using various ICT tools.
4. The Chairman briefly explained the objectives of SQAC, the student body of IQAC.
5. The Chairman gave an outline of the roles and responsibilities of SQAC.





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6. The SQAC coordinator briefed about the need for the students to play a supportive role in enhancing and assuring quality in imparting education along with other student activities.
  7. He also told that the technical symposiums and cultural functions will be organized as soon as the pandemic ends and offline classes resume.
  8. He also informed to to upskill the students through various online portals and MOOC.
  9. The ATR of the previous semester was discussed.
  10. The Policy document of SQAC 2020(version 2) was released by the Chairman.
  11. The IQAC Chairman conveyed to the student members that, student's role adds an important dimension in decision making process in quality improvement and sustenance.
  12. The SQAC coordinator also insisted the members to convey the importance of participation of students in the surveys and feed backs for strengthening the teaching learning process.
- The meeting ended with Chairman thanking the members by 01.30 pm.



Coordinator

  
Principal

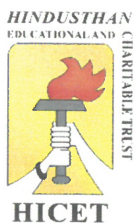
**PRINCIPAL**

**Hindusthan College of Engineering & Technology**  
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Copy to:

1. The Management for kind information
2. The Dean Academics
3. All HODs
4. All the Members of SQAC
5. File



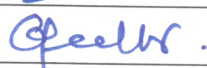






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**Attendance**

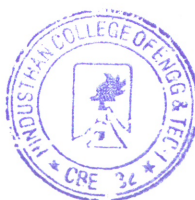
The following members were present in the online meeting:

S.No	Name	Signature
1.	Dr.K.Karunakaran,Chairman	
2.	Dr.B. Anand, IQAC Coordinator	
3.	Mrs.P.Geetha,SQAC Coordinator	
4.	Mr.Ajay G, IV AERO	 online mode
5.	Mr.Govardhan, III EEE	
6.	Mr.Karthick Raja S, III BE EIE	
7.	Ms.Nivetha T, III BE CSE	
8.	Mr.Manikandan R, II BE AME	
9.	Ms.Jothika M, II BE AGRI	

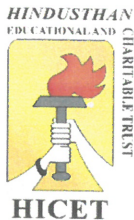
  
Coordinator

  
Principal

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11.12.2020

**ACTION TAKEN REPORT**

Meeting held on :25.08.2020

S.No	Points discussed	Action Taken
1.	Online platforms to upskill the students.	Successfully completed Coursera courses
2.	Activities by Clubs and Cells	Participated in various online events.

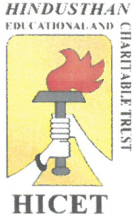
Coordinator, SQAC

  
Principal

**PRINCIPAL**

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11.01.2021

**CIRCULAR**

This is to inform that a meeting has been scheduled on 22<sup>nd</sup> January 2021 in online mode at 11.30 am Requesting all the members to participate.

Google link: <https://meet.google.com/xdq-yyjg-fah>

**Agenda:**

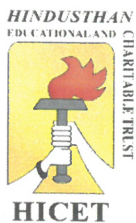
1. ATR of previous meeting
2. Any other matter

Coordinator

Principal

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23.01.2021

**MINUTES OF SQAC MEETING**

The SQAC meeting for the even semester of the academic year 2020-2021 was conducted on 22.01.2021 at 11.30 am in the online mode.

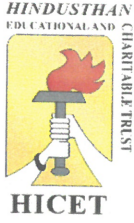
The following members were present:

1. Dr.K.Karunakaran,Principal
2. Dr.B. Anand, Prof and Head/EIE Dept
3. Dr.P.Geetha, ASP/ECE Dept
4. Mr.Ajay G, IV AERO
5. Mr.Govardhan, III EEE
6. Mr.Karthick Raja S, III BE EIE
7. Ms.Nivetha T, III BE CSE
8. Mr.Manikandan R, II BE AME
9. Ms.Jothika M, II BE AGRI
- 10.Mr.Madhanrajan R, I BE BME
- 11.Mr.Reguram S, I BE CIVIL

**Points Discussed**

1. The Chairman of the SQAC, Dr. K. Karunakaran welcomed the faculties and student members for the SQAC meeting.
2. The Chairman welcomed the new members of SQAC.
3. The SQAC coordinator briefed about the contribution of students towards the quality of students, campus discipline, academic, co-curricular and extra-curricular activities.





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4. The Chairman advised the students to vaccinate and expressed that offline classes will start soon.
5. The Chairman also advised the students to enroll themselves in online courses and upskill themselves.
6. The Chairman discussed about the Action Taken Report of the previous meeting.
7. The student members promised to involve more students towards organizing as well as participating in online events conducted by various clubs and support the initiatives towards academic excellence.
8. The SQAC coordinator conveyed the importance of outcome-based education and the participation of students in the program exit survey, course exit survey, etc.

The Chairman thanked the members and the meeting ended with 12.15 pm.

*[Signature]*

Coordinator

*[Signature]*  
Principal

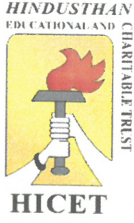
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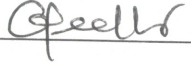
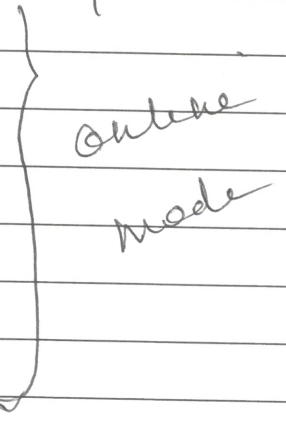




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Coordinator



Principal

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17.06.2021

**ACTION TAKEN REPORT**

Meeting held on :22.01.2021

S.No	Points discussed	Action Taken
1.	Upskill activities	Enrollment and successful completion of Coursera, NPTEL courses
2.	Support for Online classes	Benefitted from the Sim Cards issued by Government .

*Geetha*

Coordinator, SQAC

*[Signature]*  
Principal

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