

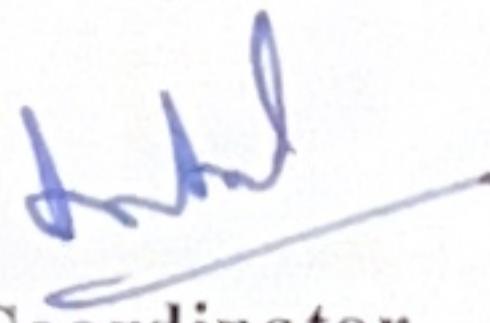
24.07.2025

CIRCULAR

The Grievance Redressal Committee meeting is scheduled on 28.07.2025(Monday) at 11.00 AM in the IQAC Board room. Committee members are requested to attend without fail.

Agenda

- Academic Grievances (if any)
- Hostel Grievances (if any)
- Administrative Grievances (if any)
- Any other relevant matter.



Coordinator



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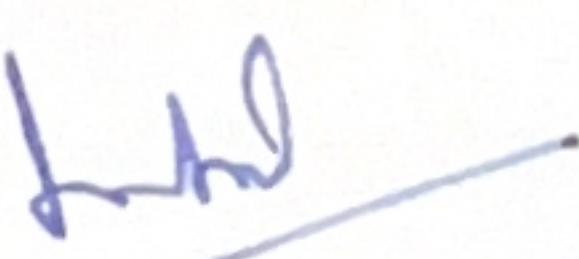
Hindusthan College of Engineering and Technology

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28.07.2025

Attendance of the meeting of GRC on 28.07.2025

S.No	Name of the member	Signature
1	Dr. J. Jaya Principal	
2	Dr. P. N. Magudeswaran, Dean- Academics	
3	Dr. N.P. Ananthamoorthy (HOD-EEE)	
4	Dr. B. Anand, IQAC Coordinator	
5	Dr. Ravikumar.V (Physical director)	
6	Dr. P. N. Karthikeyan Professor/Aero	
7	Dr. Jayanthi, Associate Professor/MBA	


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29.07.2025

Minutes of the meeting of GRC on 28.07.2025

- Chairman initiated the meeting by welcoming the members and transpired the matters that were took into consideration in the previous meeting.
- Students were provided with the following options to register their grievances.
 - complaints box
 - online forum
- Complaints are reviewed on regular basis, categorized and responsibilities are assigned to move towards the solution.
- Committee members were advised to create awareness among the students about the committee and it's provisions.

The following grievances were raised by students:

Administrative Grievances

- Coffee shop facilities can be increased in the campus
- Cleanliness can be improved in canteen and rest rooms
- Dust-bin facility can be increased at prominent places in the college
- Causal wear can be permitted on Saturday

Hostel Grievances

- Warden is very strict with the students in the hostel
- Providing extra time during lunch hours in boys hostel
- Wi-fi facility can be improved in the hostel campus

The meeting came to an end by 12.30 P.M.



Coordinator

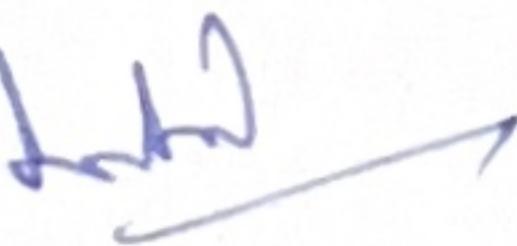


PRINCIPAL

08.08.2025

ACTION TAKEN REPORT

S.No	Grievances	Action Taken
1	Causal wear can be permitted on Saturday	Students are permitted to come in casual dress on Saturday
2	Cleanliness can be improved in canteen and rest rooms	The maintenance supervisor is instructed to monitor the canteen and rest room cleanliness regularly
3	Extra Coffee shop facilities can be increased in the campus	New Coffee shop was opened in the main block
4	Warden is very strict among the students in the hostel	Warden is counselled to handle the students politely
5	Dust-bin facility can be increased at prominent places in the college	Dust-bin is kept in main places and near canteen
6	Providing extra time for lunch and dinner in boys hostel	Extra hostel mess timings will be provided during lunch and dinner
7	Wi-fi facility can be improved in the hostel	Fast wi-fi facility is provided in the hostel


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