

Oct 1, 2020

Re-Constitution of **TIMETABLE COMMITTEE**

Chairman
Principal

Member Secretary / Coordinator

Dr. K. Akil Professor & Head, Civil Engg. 9894094930 hicetcivilhod@hindusthan.net

Members (Teachers)

1. Mr. Suresh C Asst. Professor, Aeronautical Engg. 9840515678 csuresh.aero@hindusthan.net
2. Dr. Sridhar N Asst. Professor, Agricultural Engg. 9788388521 nsridhar.agri@hindusthan.net
3. Mr. Yogaraja J Asst. Professor, Automobile Engg. 9486021174 jyogaraja.auto@hindusthan.net
4. Ms. Shobha Christila S Asst. Professor, Biomedical Engg. 7708465796 sshobhachristila.bmc@hindusthan.net
5. Ms. Saraswathi K Asst. Professor, Civil Engg. 9965557356 ksaraswathi.civil@hindusthan.net
6. Mr. Rajkumar A Asst. Professor, Chemical Engg. 9710642530 rajkumara.chm@hindusthan.net
7. Ms. Revathi M Asst. Professor, Computer Science & Engg. 9786405641 mrevathi.cse@hindusthan.net
8. Mr. Muthuram G Asst. Professor, Electrical & Electronics Engg. 9994203201 gmuthuram.eee@hindusthan.net
9. Mr. Suresh Babu A Asst. Professor, Electronics & Comm. Engg. 9994714190 asureshbabu.ece@hindusthan.net
10. Mr. Vinoth Kumar R Asst. Professor, Electronics & Instr. Engg. 9894922831 rvinothkumar.ei@hindusthan.net
11. Mr. Dillwyn S Asst. Professor, Food Technology 9500943346 sdillwyn.ft@hindusthan.net
12. Ms. Uma J Asst. Professor, Information Technology 9976488402 juma.it@hindusthan.net
13. Dr. Jeyalakshmi P Professor, Mechanical Engg. 9894496263 jeyalakshmi.mech@hindusthan.net
14. Mr. Prabhu T Asst. Professor, Mechatronics Engg. 8825601564 prabhut.mcts@hindusthan.net
15. Dr. Poornima R Asst. Professor, Science & Humanities 9715648643 rpoornima.maths@hindusthan.net
16. Dr. Kamalasaravanan S Assoc. Professor, Business Administration 8489286435 skamalasaravanan.mba@hindusthan.net
17. Ms. Princess Maria John Asst. Professor, Computer Applications 9500952244 princessmariajohn.mca@hindusthan.net



Objective

To ensure smooth and efficient management of academic programmes through the semesters

Activities

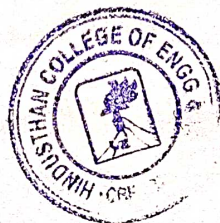
1. To prepare class timetable at the beginning of each semester with active involvement of the committee members of the respective department by collecting data on teaching load distribution of individual faculty members from the department, sharing teaching load from other departments, lab-wise subject allotment, assigning of classrooms, tutorial rooms and other common resources.
2. To prepare timetable (teaching/work load) for individual faculty members, laboratory timetable and master timetable based on the class timetable.
3. To get the class timetable, individual faculty timetable, laboratory timetable and master timetable approved from the HOD of the respective department and the Principal.
4. To communicate the prepared class timetable, faculty timetable and laboratory timetable to faculty and students.
5. To submit one signed copy each to the concerned faculty member, lab in charge, HoD, member secretary of the timetable committee and the Principal. The original set shall be retained with the respective department timetable committee member.
6. To ensure that the prepared class timetable is made available in the e-campus by assigning the subjects to the respective faculty members and is also displayed in the respective classrooms.

Meeting

Once in a Semester

M.H.K.

Member Secretary / Coordinator



[Signature]
PRINCIPAL

PRINCIPAL

Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.