



Hindusthan College of Engineering and Technology

Approved by AICTE, New Delhi, Accredited with 'A' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Valley Campus, Pollachi Highway, Coimbatore – 641 032



Date: 20.11.2020

CIRCULAR

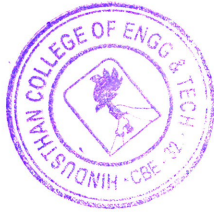
It is hereby informed that Boys Hostel Maintenance committee meeting is scheduled on 26.11.2020 at 4:00 pm in google meet. All the Boys hostel Management committee members are requested to attend the meeting and give your valuable suggestions. The link will be sent through WhatsApp. All the boys hostel committee members are instructed to install the google meet application in their mobile phone.

Copy To

1. The Boys hostel Maintenance Committee Members
2. All hods / Establishments
3. File

PRINCIPAL

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Minutes Of the Meeting

Date: 26.11.2020

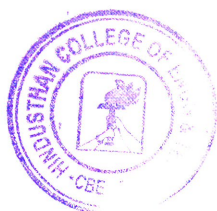
The Boys Hostel Maintenance Committee meeting was held on 26.11.2020 at 4:00PM through online meet.

The following were discussed with the members.



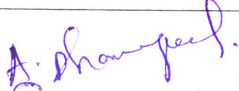
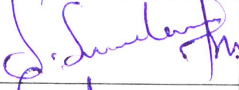
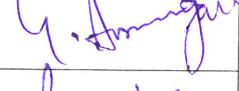
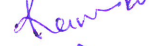

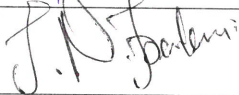
1. The committee reviewed the Boys hostel issues as suggested in the last meeting
2. The committee reviewed the Boys hostel allocation and problematic points inside the campus during the last six months.
3. The committee discussed about the new Boys hostel issues and its solutions.

S.No	Nature of work
1	If any students found with Covid 19 symptoms, they should vacate the hostel immediately.
2	Students should be instructed to follow the social distancing.
3	Students are instructed to wear mask use sanitizer and wash their frequently.
4	Food delivery people in mess must wear mask, use sanitizer, and wash their frequently. And if any workers found to be ill, they should be vacated from the hostel immediately.
5	Covid 19 preventions and precautions should be followed strictly.
6	Temperature sensor should be given to the security and they should monitor the temperature of all the hostellers whenever they enter hostel.
7	Electrical work must be done at Ultra Deluxe Boys Hostel.
8	Light Repair Works needs to be done in 2 nd year Boys Hostel.
9	Tube Light Works must be done at Ultra Deluxe Boys Hostel.
10	Ceiling Fan needs to be done at Boys Hostel.
11	Door Fittings at 2 nd Year Boys Hostel.
12	Whitening Walls must be done at 1 st year Boys Hostel.
13	Septic Tanks Service at 2 nd year Boys Hostel.

The meeting end with a thanks note.



Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Dr k Kannan	Professor- Mathematics & Assistant Warden	Co- Coordinator	
02	Mr M Sankaralingam	Maintenance Manager	Member	
03	Mr. A Dhanapal	Residential Warden	Member	
04	Mr. S. Sundaramoorthy	Residential Warden	Member	
05	Mr. G. Arumugam	Residential Warden	Member	
06	Mr. M. Rameshkumar	Residential Warden	Member	
08	Mr. Y Nickson	Residential Warden	Member	
09	Mr. J N Franklin	Residential Warden	Member	


Coordinator


Principal

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Date: 16.04.2021

CIRCULAR

It is hereby informed that Boys Hostel Maintenance committee meeting is scheduled on 20.04.2020 at 4:00 pm in google meet. All the Boys hostel Management committee members are requested to attend the meeting and give your valuable suggestions. The link will be sent through WhatsApp. All the boys hostel committee members are instructed to install the google meet application in their mobile phone.



Coordinator

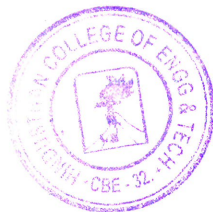


Principal

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MINUTES OF THE MEETING

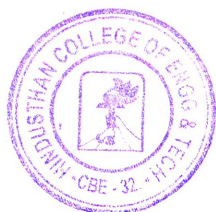
Date: 20.04.2021

The Boys Hostel Maintenance Committee meeting was held on 20.05.2021 at 4:00PM in Principal board room.

The following were discussed with the members.



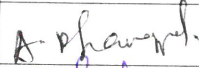

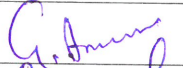
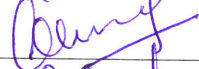
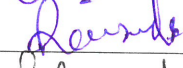

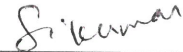
1. The committee reviewed the boys hostel issues as suggested in the last meeting
2. The committee reviewed the maintenance and electrical works which has done in the boys hostels.
3. The committee discussed about the new works and management rules to be followed for the next six months.

S.No	Nature of work
1	<ul style="list-style-type: none"> • If any students found with Covid 19 symptoms, they should vacate the hostel immediately. • Students should be instructed to follow the social distancing. • Students are instructed to wear mask use sanitizer and wash their frequently. • Food delivery people in mess must wear mask, use sanitizer, and wash their frequently. And if any workers found to be ill, they should be vacated from the hostel immediately. • Temperature sensor should be given to the security and they should monitor the temperature of all the hostellers whenever they enter hostel. • Covid 19 preventions and precautions should be followed strictly.
2	Tube Light Works had been done at Ultra Deluxe Boys Hostel.
3	Water Pump Repairs at Ultra Deluxe Boys Hostel.
4	Light Replacement works has to done at 1 st Year Boys Hostel.
5	Ceiling Fan needs to be done at 1 st Year Boys Hostel.
6	Door Fittings at 1 st Year Boys Hostel C2.
7	Mess Hall Dining Table Repair works to be done at 1 st Year Boys Hostel.
8	Water Tank Serviced at 2 nd Year Boys Hostel.
9	Suggested to clean the washrooms twice in a day



The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Dr k Kannan	Professor- Mathematics & Assistant Warden	Co- Coordinator	
02	Mr M Sankaralingam	Maintenance Manager	Member	
03	Mr. Dhanapal	Residential Warden	Member	
04	Mr. S. Sundaramoorthy	Residential Warden	Member	
05	Mr. G. Arumugam	Residential Warden	Member	
06	Mr. Ravikumar	Residential Warden	Member	
07	Mr. Rajendran	Residential Warden	Member	
08	Mr. S. Rajsekaran	Residential Warden	Member	
09	Mr.S. Kumar	Residential Warden	Member	



Coordinator



Principal

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