



**Hindusthan College of Engineering and Technology**  
Approved by AICTE, New Delhi and Accredited with 'A' Grade by NAAC  
(An Autonomous Institution, Affiliated to Anna University, Chennai)  
Othakalmandapam Post, Coimbatore



Date: 11.05.2017

**CIRCULAR**

It is hereby informed that Boys Hostel Maintenance committee meeting is scheduled on 18.05.2017 at 4:00 pm in Principal Board Room. All the Boys Hostel Management committee members are requested to attend the meeting and give your valuable suggestions.



Coordinator



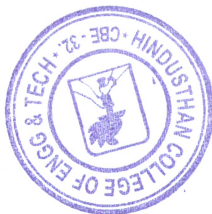
Principal

**PRINCIPAL**

Hindusthan College Of Engineering & Technology  
COIMBATORE - 641 032.

Copy To

1. The Boys hostel Maintenance Committee Members
2. All hods / Establishments
3. File



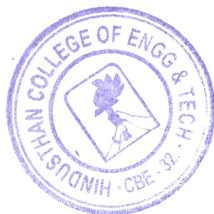
Date: 18.05.2017

The Boys Hostel Maintenance Committee meeting was held on 18.05.2017 at 4:00PM in Principal board room.

The following were discussed with the members.

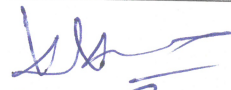
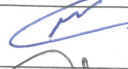
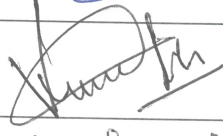
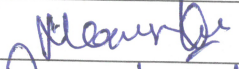
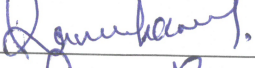
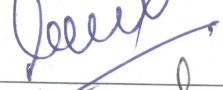

1. The committee reviewed the boys hostel issues as suggested in the last meeting
2. The committee reviewed the maintenance and electrical works which has done in the boys hostels.
3. The committee discussed about the new works and management rules to be followed for the next six months.

S.No	Nature of work
1	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C2 1 <sup>st</sup> Floor.
2	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C2 2 <sup>nd</sup> Floor.
3	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C2 3 <sup>rd</sup> Floor.
4	Door Fittings at 1 <sup>st</sup> Year Boys Hostel C2.
5	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C3 1 <sup>st</sup> Floor.
6	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C3 2 <sup>nd</sup> Floor.
7	RO Purifiers repair work must be done in 2 <sup>nd</sup> year Boys Hostel.
8	Take a surprise inspection in a month.
9	The water doctor must be serviced.
10	The leave record of the student has been maintained properly.
11	Wardens are informed to maintain the attendance properly.
12	Warden must visit the hostel room to ensure that no students to stay in the room during college hours.



The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Dr k Kannan	Professor-Mathematics & Assistant Warden	Co- Coordinator	
02	Mr M Sankaralingam	Maintenance Manager	Member	
03	Mr.M D V Vinoth kumar	Residential Warden	Member	
04	Mr. A Dhanapal	Residential Warden	Member	A Dhanapal.
05	Mr. S Manojkumar	Residential Warden	Member	
06	Mr. M. Rameshkumar	Residential Warden	Member	
07	Mr. A Aravind Vignesh	Residential Warden	Member	
08	Mr. K Arivazhalagan	Residential Warden	Member	

  
Coordinator

  
Principal

**PRINCIPAL**

Hindusthan College Of Engineering & Technology  
COIMBATORE - 641 032.



Date: 15.11.2017

**CIRCULAR**

It is hereby informed that Boys Hostel Maintenance committee meeting is scheduled on 22.11.2017 at 4:00 pm in Principal Board Room. All the Boys hostel Management committee members are requested to attend the meeting and give your valuable suggestions.



Coordinator



Principal

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**Minutes of the Meeting**

Date:23.11.2017

The Boys Hostel Maintenance Committee meeting was held on 22.11.2017 at 4:00PM in Principal board room.

The following were discussed with the members.


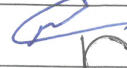

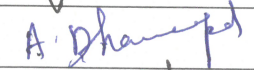
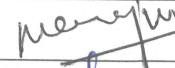
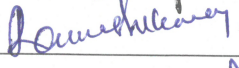

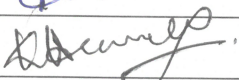
1. The committee reviewed the boys hostel issues as suggested in the last meeting
2. The committee reviewed the maintenance and electrical works which has done in the boy's hostels.
3. The committee discussed about the new works and management rules to be followed for the next six months.

S.No	Nature of work
1	Switch Board Works must be done at 2 <sup>nd</sup> year Boys Hostel.
2	Electric Controller Works Replaced at 2 <sup>nd</sup> year Boys Hostel.
3	Light Replacement works must to do at Boys Hostel.
4	Ceiling Fan needs to be done at Boys Hostel.
5	Water Pump Repairs at Ultra Deluxe Boys Hostel.
6	Wiring Works needs to be done at Boys Hostel.
7	The leave record of the student must be maintained properly.
8	Suggestions given to the mess servants to wear gloves and cap.
9	Electrical complaints need to be monitored and to be rectified immediately.
10	No students are permitted to use electric stove and other appliance inside the hostel.



The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Dr K Kannan	Professor-Mathematics & Assistant Warden	Co- Coordinator	
02	Mr M Sankaralingam	Maintenance Manager	Member	
03	Mr.M D V Vinoth kumar	Residential Warden	Member	
04	Mr. A Dhanapal	Residential Warden	Member	
05	Mr. S Manojkumar	Residential Warden	Member	
06	Mr. M. Rameshkumar	Residential Warden	Member	
07	Mr. A Aravind Vignesh	Residential Warden	Member	
08	Mr. K Arivazhalagan	Residential Warden	Member	

  
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Date: 11.05.2018

**CIRCULAR**

It is hereby informed that Boys Hostel Maintenance committee meeting is scheduled on 16.05.2018 at 4:00 pm in Principal Board Room. All the Boys Hostel Management committee members are requested to attend the meeting and give your valuable suggestions.

  
Coordinator

  
Principal

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**MINUTES OF THE MEETING**

Date:16.05.2018

The Boys Hostel Maintenance Committee meeting was held on 16.05.2018 at 4:00PM in Principal board room.

The following were discussed with the members.

1. The committee reviewed the boys hostel issues as suggested in the last meeting
2. The committee reviewed the maintenance and electrical works which has done in the boys hostels.
3. The committee discussed about the new works and management rules to be followed for the next six months.



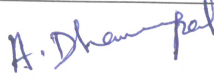
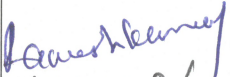
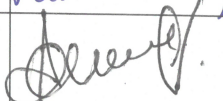



S.No	Nature of work
1	Electrical work must be done at Ultra Deluxe Boys Hostel.
2	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C2 1 <sup>st</sup> Floor.
3	Light Replacement works must to do at Boys Hostel.
4	Ceiling Fan needs to be done at Boys Hostel.
5	Electrical Works must be done at Boys Hostel.
6	Controller Unit Works must be done at Ultra Deluxe.
7	LED Works at Ultra Deluxe Boys Hostel.
8	Light Replacement needs to be done in Senior Boys Hostel.
9	Cupboard Works must be done at 1 <sup>st</sup> year Boys Hostel C2 2 <sup>nd</sup> Floor.
10	Students are strictly monitored about their behavior inside the boys hostels
11	Students should be given instructed not to waste the food.
12	Students should be instructed to follow the mess timings.
13	Students are instructed to get proper gate pass for get away.





The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Dr K Kannan	Professor- Mathematics & Assistant Warden	Co- Coordinator	
02	Mr M Sankaralingam	Maintenance Manager	Member	
03	Mr. A Dhanapal	Residential Warden	Member	
05	Mr. M. Ramesh kumar	Residential Warden	Member	
06	Mr. Aravind Vignesh	Residential Warden	Member	
07	Mr.K Arivazhalagan	Residential Warden	Member	
08	Mr. S Manojkumar	Residential Warden	Member	
09	Mr. S Navanetha Krishnan	Residential Warden	Member	

  
Coordinator

  
Principal

**PRINCIPAL**

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