



Hindusthan College of Engineering and Technology
Approved by AICTE, New Delhi and Accredited with 'A++' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Othakalmandapam Post, Coimbatore-32



HICET/LIBCM/02/2024

Date: 19 /12/2024

CIRCULAR

Sub: Library Committee Meeting/02/2024

It is to inform the Library Committee meeting will be conducted on 20/12/2024 in Central Library at 11.00am.

Agenda:

1. Plagiarism checking
2. AICTE norms of National and International journals.
3. Orientation Programme for new faculty members
4. Any other

Hence all the Library Committee members are requested to attend the meeting.

To

1. Library Committee Members
2. File

Copy to

1. The Managing Trustee



PRINCIPAL

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Hindusthan College Of Engineering & Technology
COIMBATORE - 041 032.

List of Library Committee Members

| Sl.No. | Name of the Member | Designation | Signature |
|--------|---|-------------------|-----------|
| 1. | Dr.J.Jaya, Principal | Chairman | |
| 2. | Dr.P.N.Magudeswaran, Dean - Academics | Member | |
| 3. | Dr.K.Siva, HoD-MECH | Member | |
| 4. | Dr. N. P. Ananthamoorthy, HoD-EEE | Member | |
| 5. | Dr. S. Saravana Sundaram, HoD-BME | Member | |
| 6. | Dr.M.Sabrigiriraj HoD-IT | Member | |
| 7. | Dr. P. Vijayalakshmi HoD-ECE | Member | P. Hayla |
| 8. | Dr. K. Akil HoD-Civil | Member | |
| 9. | Dr. P. T. Saravanakumar HoD-Mechatronics | Member | |
| 10. | Dr.S.Shankar, HoD-CSE, | Member | |
| 11. | Dr. C. Sabarinathan, HoD-Automobile | Member | |
| 12. | Dr. B. Anand HoD-EIE | Member | |
| 13. | Dr. G. Jeevarathinam HoD-Food Tech | Member | |
| 14. | Dr. V. T. Gopinathan HoD-Aero | Member | |
| 15. | Dr.V.Kaarthickheyan HoD-MBA | Member | |
| 16. | Dr. K. P. Uma, HoD-SH | Member | |
| 17. | Dr. A. R. Jayasudha HoD-MCA | Member | |
| 18. | Dr. S. Srikala, Chief Librarian | Coordinator | |
| 19. | Mr.R.Sharvesh II Year Food Tech | Student Member | |
| 20. | Mr.P.Arunkumar III Year Aero | Student Member | |



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Minutes of the Meeting

The Library Committee meeting held on 20/12/2024 at 11.00 A.M. in Library Conference Hall. In the beginning of the committee meeting, the library committee coordinator welcomed all present members and took note of absent members..

The Principal (Chairman) welcomed the members of the Meeting and chaired the meeting. As per the agenda, a discussion is started

Agenda 1: Plagiarism checking

- i) The Chairman expressed the usage of plagiarism checking and informed to make use of it for all the paper publications. Teachers should take this very seriously to improve the quality of the reports or research papers.

Agenda 2: AICTE norms of National and International journals

- i) The Chairman explained the AICTE norms for national (print) and international journals subscribed to by the college. International Print journals have not been subscribed to by the library since electronic journals were subscribed to by the college. All the members were accepted the same way.

Agenda 3: Orientation Programme for new faculty members

- i) The Chairman discussed about the Orientation programme conducted for new faculty members.

Agenda 4: Any other

- i) The Chairman appreciated the Members for the smooth functions and activities of the library and also appreciated library staff for their sincere efforts with regard to library services..

The coordinator thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

MoM and ATR Copy to

1. Library Committee Members
2. The Managing Trustee for kind information
3. File



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HICET/LIBCM/01/2024

Date: 18 /06/2024

CIRCULAR

Sub: Library Committee Meeting/01/2024

It is to inform the Library Committee meeting will be conducted on 19 /06/2024 in Central Library at 11.00am.

Agenda:

1. -indent for textbooks and reference books for new course BE-Cyber Security
2. Plagiarism checking
3. Subscription of Print and E-Journals for new course.
4. Subscription of E-Resource EBSCO-Business Elite for MBA
5. Any other

Hence all the Library Committee members are requested to attend the meeting.

To

1. Library Committee Members
2. File



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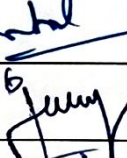



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2. The CEO

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| 2. | Dr.P.N.Magudeswaran, Dean - Academics | Member |  |
| 3. | Dr.K.Siva, HoD-MECH | Member |  |
| 4. | Dr. N. P. Ananthamoorthy, HoD-EEE | Member |  |
| 5. | Dr. S. Saravana Sundaram, HoD-BME | Member |  |
| 6. | Dr. P. Vijayalakshmi HoD-ECE | Member |  |
| 7. | Dr. K. Akil HoD-Civil | Member |  |
| 8. | Dr. P. T. Saravanakumar HoD-Mechatronics | Member |  |
| 9. | Dr.S.Shankar, HoD-CSE, AI&ML | Member |  |
| 10. | Dr. C. Sabarinathan, HoD-Automobile | Member |  |
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The Principal (Chairman) welcomed the members of the Meeting and chaired the meeting. As per the agenda, a discussion is started.

Agenda 1: Indent for textbooks and reference books for new course BE-Cyber Security

- i) The Chairman instructed to send a circular to the HoD regarding the list of books required for new course BE-Cyber Security.
- ii) It was advised to purchase Text and reference books for the newly added department.

Agenda 2: Plagiarism checking

- i) The Chairman expressed the usage of plagiarism checking and informed to make use of it for all the paper publications. Teachers should take this very seriously to improve the quality of the reports or research papers.

Agenda 3: Subscription of Print and E-Journals for New Course

- i) The Chairman explained the AICTE norms for national (print) and international journals subscribed to by the college. International Print journals have not been subscribed to by the library since electronic journals were subscribed to by the college. All the members were accepted the same way.

Agenda 4: Subscription of E-Resource EBSCO-Business Elite for MBA

- i) The Chairman was instructed to subscribe E-Resource Ebsco-Business Elite for MBA department since we are not having any electronic packages for MBA alone.

Agenda 4: Any other

- i) The Chairman appreciated the Members for the smooth functions and activities of the library and also appreciated library staff for their sincere efforts with regard to library services..

The coordinator thanked to the Chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

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