# Hindusthan

## College of Engineering and Technology

Ref: HECT / ICC / 2021-22

Date: 22.11.2021

### **Internal Communication**

Sub: Internal Compliant Cell Committee Meeting - reg.

All the Internal Compliant Cell Committee members are informed to attend the meeting in the principal board room on 24.11.2021 at 1.00 p.m. All the members are requested to attend the meeting

To: 1. Committee Members of Internal Complaint Cell

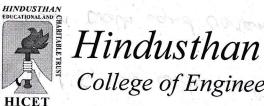
2. Principal

Co-ordinator



Principal

PRINCIPAL
Hindusthan College Of Engineering & Technology
COIMBATORE - 641 632.



College of Engineering and Technology

Ref: HECT / ICC / 2021-22

Date: 24.11.2021

## Minutes of the Meeting of Internal Compliant Cell dated 24.11.2021

The Following Members were Present:

S.No	Name of the Members	Role
1	Dr. J.Jaya	Chairman
2	Dr. P.V.Vijayalakshmi (Prof. / ECE)	Member
3	Dr. K.V.Girija (ASP/ (S & H)	Member
4	Ms. M. Murugeshwari (ASP / EEE)	Member
5	Ms. P.K. Poonguzhali (ASP / ECE	Member
6	Mr. N.PrasannaVenkateshan (AP/Mech)	Member
7	Ms. Mahalakshmi (AP/S&H)	Member
8	Ms. P. Geetha (ASP / ECE)	Member
9	Ms. Sangeetha (AP/S&H)	Member

### Matter Discussed are

- 1. The importance of Internal Complaint Committee in Educational Institutions
- 2. A meeting to be convened with students about the importance of Internal Compliance Committee
- 3. As of now no complaints registered
- 4. It was decided to conduct a seminar on women's right

5. Meeting came to an end at 1.45 p.m.

Coordinator

TOE OF EACO VIECH

Principal

PRINCIPAL

Hindusthan College Of Engineering & Technology

COMBATORE - 641 032.



Date: 28.11.2021

### Action taken report of the meeting

Date of the meeting: 24.11.2021

Time: 1.00 p.m.

Venue: Board Room

Members present: All Members of ICC

#### Action taken:

1. An internal circular was sent through various class WhatsApp groups about the Internal Compliance Committee with the co-ordinator and the members phone numbers.

Coordinator



Principal

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