

Ref: HECT / ICC / 2020-21

Date: 14.10.2020

Internal Communication

Sub: Internal Compliant Cell Committee Meeting – reg.

All the Internal Compliant Cell Committee members are informed to attend the meeting in the principal board room on 16.10.2020 at 1.00 p.m. All the members are requested to attend the meeting

To: Committee Members of Internal Complaint Cell


Co-ordinator




Principal

PRINCIPAL
Hindusthan College Of Engineering & Technology
BANGALORE - 560024

Ref: HECT / ICC / 2020-21

Date: 17.10.2020


Minutes of the Meeting of Internal Compliant Cell dated 16.10.2020


The Following Members were Present:

Member and Designation	Role
Dr.M.Bhuvaneshwari ASP / MBA	Co-ordinator
Dr. P.V.Vijayalakshmi (ECE Department)	Member
Dr. K.V.Girija (ASP / (S & H)	Member
Ms.M. Murugeshwari (AP / EEE)	Member
Ms. P.K. Poonguzhali (AP / ECE)	Member
Mr.N.Prasanna Venkatesh (AP/Mech)	Member
Ms.Gokila (AP/CSE)	Member
Ms. P. Geetha (AP /ECE)	Member
Ms. S.Sowmya (AP / Mechtronics)	Member

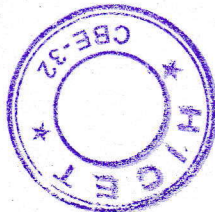
Matter Discussed are

1. The importance of Internal Complaint Committee in Educational Institutions
2. It was decided in the meeting that, if the problems arises it can be solved with the help of various related committees
3. As of now no complaints registered
4. Meeting came to an end at 1.45 p.m


Coordinator


Principal

PRINCIPAL
Hindusthan College Of Engineering & Technology
BANGALORE - 641 023.



Date: 20.10.2020

Action taken report of the meeting

Date of the meeting: 16.10.2020

Time: 1.00 p.m

Venue: Board Room

Members present: All Members of ICC

Action taken:

1. An internal circular was sent through various class whatsapp groups about the Internal Compliance Committee and the co-ordinator and the member's cell phone numbers.

Coordinator

Principal
PRINCIPAL

Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.

