



# Hindusthan College of Engineering and Technology

(An Autonomous Institution, Approved by AICTE, New Delhi,  
Affiliated to Anna University, Chennai)

Accredited by NBA (AERO, AUTO, CIVIL, CSE, ECE, EEE, IT, MECH, MCTS)

Accredited by NAAC 'A++' Grade with CGPA of 3.69 out of 4 in Cycle 2  
Valley Campus, Coimbatore - 641 032, Tamilnadu, India. [www.hicet.ac.in](http://www.hicet.ac.in)

Date: 19.09.2024

## Circular

This is to inform that a meeting is scheduled to all ICC - Internal Complaints Committee members in Principal board room on 20.09.2024 at 1 pm. The Meeting is held to discuss the upcoming events and regular duties related to ICC and the programmes and discussions to be held related to this.

  
**Coordinator**

  
**Principal**

**PRINCIPAL**

Hindusthan College of Engineering & Technology,  
**COIMBATORE - 641 032.**

Copy to:

1. All HoDs
2. All members of ICC
3. File



## Minutes of the Meeting

**Date: 20.09.2024**

**Time: 01.00 pm**

**Venue: Board Room**

The coordinator welcomed all the members for the meeting and the following points were put forth

1. Discussed key provisions of the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015
2. Planned to organize a seminar to educate students on recognizing, preventing, and reporting instances of sexual harassment.
3. Members were encouraged to disseminate the detailed information displayed on the poster in the main block regarding coordinator contact details among all faculty members, students and staffs.
4. Members were instructed to guide faculty members, students and staff members to access the institution's website where comprehensive guidelines and handbooks on sexual harassment, provided by the POSH Cell, are available.
5. Members were informed to raise awareness among students about the availability of the online complaint form accessible through the institution's website.
6. They were encouraged to instill confidence in students to use this platform to report any incidents of harassment they may face within the institution, ensuring they feel supported and comfortable throughout the process.
7. It was ensured that the contact numbers of ICC coordinator and members were circulated among students and faculty members through the WhatsApp group.



The following members were present in the meeting,

1. Dr. K.P.Uma (Prof./ S&H)
2. Dr. P.V.Vijayalakshmi (Prof. / ECE)
3. Ms. M. Murugeshwari (ASP/BME)
4. Mr. N.PrasannaVenkateshan (AP/Mech)
5. Ms. P. Geetha (ASP/ECE)
6. Ms. P.K. Poonguzhali (ASP/ECE)
7. Ms.K.Anitha (ASP/S& H)
8. Ms. NikshithaSherin N (III EEE)
9. Ms. Gowsalya S (II MBA)
10. Ms. Sandhiya Y (II MCA)
11. Ms. Jeyadurga N (II CSE- B)
12. MsCharuBala B (III Chemical)

  
**Coordinator**

  
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## Internal Compliance Committee - Attendance

The following members were present in the meeting,

S.No	Name	Designation/Department	Signature
1.	Dr. K.P.Uma	Prof./ S&H	K.P.Uma
2.	Dr. P.V.Vijayalakshmi	Prof. / ECE	P.V.Vijayalakshmi
3.	Ms. M. Murugeshwari	ASP/BME	M. Murugeshwari
4.	Mr.N.PrasannaVenkateshan	AP/Mech	N.PrasannaVenkateshan
5.	Ms. P. Geetha	ASP/ECE	P. Geetha
6.	Ms. P.K. Poonguzhali	ASP/ECE	P.K. Poonguzhali
7.	Ms.K.Anitha	ASP/S& H	K.Anitha
8.	Ms. NikshithaSherin N	III EEE	NikshithaSherin N
9.	Ms. Gowsalya S	II MBA	Gowsalya S
10.	Ms. Sandhiya Y	II MCA	Sandhiya Y
11.	Ms. Jeyadurga N	II CSE- B	Jeyadurga N
12.	MsCharuBala B	III Chemical	Charu Bala B

  
**Coordinator**

  
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