



## **Hindusthan College of Engineering and Technology**

Approved by AICTE, New Delhi, Accredited with 'A' Grade by NAAC  
(An Autonomous Institution, Affiliated to Anna University, Chennai)  
Valley Campus, Pollachi Highway, Coimbatore – 641 032



Date: 24.07.2023

### **CIRCULAR**

The Girls Hostel Management committee meeting is scheduled on 25.07.2023 at 3:30 pm in Principal Board Room. The committee members are requested to attend the meeting without fail.

  
Coordinator

  
Principal

**PRINCIPAL**  
Hindusthan College Of Engineering & Technology  
**COIMBATORE - 641 032.**

Copy To

1. The Girls Hostel Management Committee Members
2. All HOD's / Establishments
3. File



Date: 26.07.2023




The Girls Hostel Management Committee meeting was held on 25.07.2023 at 3:30PM in Principal board room.

The following were discussed with the members.

1. The committee reviewed the Girls hostel issues as suggested in the last meeting
2. The committee reviewed the maintenance , plumbing and electrical works carried out in the Girls hostel campus.
3. The committee also assessed the possibilities about the new works to be assigned and completed in due course.
4. The following issues were taken up for consideration in the meeting.
  - Periodic maintenance of napkin vending machine and incinerator.
  - Offering various menus in hostel mess.
  - Awareness on reducing food wastage.
  - Ragging is strictly prohibited inside the campus.
  - Periodical maintenance of hostel premises.
  - Student's movement in and out of the hostel to be reviewed at regular intervals.

The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Ms. K. V. Sreeleaka	Residential Warden	Member	
02	Ms. T. Nivetha	Residential Warden	Member	
03	Ms. P. Induja	Residential Warden	Member	

  
Coordinator



  
Principal

PRINCIPAL  
Hindusthan College Of Engineering & Technology  
COIMBATORE - 641 032.