

Aug 25, 2020

Re-Constitution of
Hostel Maintenance Committee (Girls):-
Academic year 2020-21

Chairman

Dr. K. Karunakaran, Principal

Coordinator

Dr. M. Karpagam, Professor/EIE & Deputy Warden

Co Coordinator

Mr M Sankaralingam, Maintenance Manager

Members (Teachers)

1. Ms K V Sreelekha, AP/CSE, Residential Warden
2. Ms S Kavipriya, AP/ECE, Residential Warden
3. Ms S Induja, AP/CSE, Residential Warden

Members (Students)

1. Pooja M – III year Civil Engineering
2. Dnadamudi Jhanavi – II year Aeronautical Engineering

Objectives

- Maintenance of hostel facilities
- Identify the maintenance requirements
- Oversee the repair of hostel building, kitchen, dining hall, common areas and amenities.

Activities

- Core member meeting on daily basis.
- Grievances and the action taken will be updated in the maintenance register.
- Need based counseling for the students.

Meeting frequency

- Once in two months / whenever necessary

Dr. K. Karunakaran
Coordinator



[Signature]
PRINCIPAL
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