



Hindusthan College of Engineering and Technology

Approved by AICTE, New Delhi, Accredited with 'A' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Valley Campus, Pollachi Highway, Coimbatore – 641 032



Date: 18.05.2022

CIRCULAR

It is hereby informed that Electrical Maintenance committee meeting is scheduled on 20.05.2022 at 12:00 pm in Principal Board Room. All the Electrical Maintenance committee members are requested to attend the meeting and give your valuable suggestions.


Coordinator


Principal

PRINCIPAL
Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032

Copy To

1. The Electrical Maintenance Committee Members
2. All hods / Establishments
3. File



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MINUTES OF MEETING

Date: 20.05.2022

The Electrical Maintenance committee meeting was held on 20.05.2022 at 12:00PM in Principal board room.

The following were discussed with the members.

1. The committee reviewed the work done as suggested in the last meeting.
2. The committee reviewed the power consumption during the last six months.
3. The committee discussed about the repairs and new works to be done.

S.No	Nature of work
1	Electrical maintenance needs to be done at 2 nd year boys hostel.
2	UPS Systems to be fixed at Vasthu building.
3	Lights to be replaced at Nakshatra hostel.
4	Bulb replacement needs to be done at 1 st year boys hostel dining hall.
5	Battery Works has to be done at Vasthu building.
6	Wiring works has to be done at Vasthu building AMI Lab.
7	Battery needs to be replaced at Mechanical department.

The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Mr M Sankaralingam	Maintenance Manager	Co-Coordinator	
02	Mr.M Easwaramoorthy	Chief Electrician	Member	
03	Mr.S T Jayaraj	Electrician	Member	
04	Mr.M Sabariappan	Electrician	Member	


Coordinator


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Date: 10.11.2022

CIRCULAR

It is hereby informed that Electrical Maintenance committee meeting is scheduled on 17.11.2022 at 12:00 pm in Principal Board Room. All the Electrical Maintenance committee members are requested to attend the meeting and give your valuable suggestions.


Coordinator


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MINUTES OF MEETING

Date: 17.11.2022

The Electrical Maintenance committee meeting was held on 17.11.2022 at 12:00PM in Principal board room.





The following were discussed with the members.

1. The committee reviewed the work done as suggested in the last meeting.
2. The committee reviewed the power consumption during the last six months.
3. The committee discussed about the repairs and new works to be done.

S.No	Nature of work
1	LED Light Works needs to be done at Kurinji Hall.
2	Switch Board Works needs to be done at 1 st Year Block.
3	LED Works needs to be done at Main Block.
4	Power Plug Works 1 st year Block.
5	Lighting Works needs to be done at IQAC Room.
6	Lab Components Replaced at EEE Laboratory.
7	Sockets Replacement has to be done at Main Block.
8	LED Light Works needs to be done at Board Room.
9	LED Light needs to be fixed at Basketball Ground.
10	Generator Repairs needs to be done in Main Block.
11	Wiring Works Has to be done at Civil Laboratory.

The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Mr M Sankaralingam	Maintenance Manager	Co-Coordinator	
02	Mr.M Easwaramoorthy	Chief Electrician	Member	
03	Mr.S T Jayaraj	Electrician	Member	
04	Mr.M Sabariappan	Electrician	Member	


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