

HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

COIMBATORE-32


ENGLISH LITERARY AND ORATORICAL CLUB (ELOC)

Date: 18.8.2021

Venue: F104

Minutes

1. The Secretary welcomed the faculty coordinators, Student coordinators and student members to the first meeting of ELOC for the Academic Year 2021-22.
2. Weekly workout tasks and themes have been decided. Students have recommended more listening tasks to enrich fluency.
3. Team activity tasks have been proposed to conduct to improve team spirit.
4. Organizing a seminar was proposed.
5. The students are instructed to maintain discipline during weekly evening meets.
6. Ms.Narmatha M & Ms.S.Sangeetha will monitor the weekly activities.
7. The answer discussion session for weekly tasks must be completed before starting the next task.


Secretary
Narmatha M/AP/English



HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

COIMBATORE-32

ENGLISH LITERARY AND ORATORICAL CLUB (ELOC)

Date: 10.6.2022

Venue: F104

Minutes

1. The Secretary welcomed the faculty coordinators, Student coordinators and student members to the second meeting of ELOC for the Academic Year 2021-22.
2. A one day seminar on "Importance of Effective Communication and Personality Development to improve Leadership Qualities" is proposed.
3. Details about the resource persons were discussed.
4. Mr. Basith Shaikh – I year Agri & student Coordinator of ELOC has come forward to present Vote of Thanks.
5. Team responsibilities were decided in organizing the seminar programme.
6. Student volunteers were instructed to maintain discipline during evening meets.



Secretary

Narmatha M/AP/English

