

HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

COIMBATORE-32

ENGLISH LITERARY AND ORATORICAL CLUB (ELOC)

Date: 15.06.2018

Venue: F104

Minutes

1. The Secretary welcomed the faculty coordinators, Student coordinators and student members to the first meeting of ELOC for the Academic Year 2018-19.
2. Weekly workout tasks and themes have been decided. Activity based tasks have been discussed to improve team spirit.
3. Organizing events to exhibit their talent was proposed.
4. Elocution, mime show, spell bee and slogan writing were proposed to conduct.
4. Team responsibilities were decided in organizing the seminar programme.
5. The students are instructed to maintain discipline during evening meets.
6. Mrs.Narmatha M & Mr.Anand will monitor the weekly activities.



Secretary

Narmatha M/AP/English



HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

COIMBATORE-32

ENGLISH LITERARY AND ORATORICAL CLUB (ELOC)

Date: 17.07.2018

Venue: F104

Minutes

1. The Secretary welcomed the faculty coordinators, Student coordinators and student members to the second meeting of ELOC for the Academic Year 2018-19 and thanked all faculty, student coordinators and club members for organizing the events in a grand manner.
2. List of participants and prize winners was singed and sent to HoD s of Various Departments to ensure the students OD.
3. Weekly workout tasks and themes have been decided.
4. Question papers for regular workouts on verbal skills will be prepared by Mr.K.Anand & Mr.Saravana Kumar
5. The students are instructed to maintain discipline during evening meets.
6. Mrs.Narmatha M & Mr.K.Anandwill monitor and the activities.
7. Participants list will be sent to the Hostel Wardens during late report of the club members.


Secretary

Narmatha M/AP/English

