

Application form to Issue Degree Certificate

(On Extra-Ordinary Situations)

1	Name of the Student (As per the Provisional Certificate)	
2	Registration Number	
3	Month and Year of Passing (Please attach photocopies of the Consolidated Statement of Grades and the Provisional Certificate)	
4	College of Study	
5	Reason for Urgency to get the Degree Certificate (Enclose the Proof)	
6	Mode of Issue of Degree Certificate	In Person / By Post / Through College
7	Recommendation of the Principal of the College. (Attach Recommendation Letter of Principal with Justification)	Recommended / Not Recommended

Note: If a student wants to get Degree Certificate IN-PERSON / By Post, please attach No Objection Certificate from the Principal. To get by post, please enclose Good Quality A4 Size Self Addressed envelope with sufficiently stamped.

List of Enclosures:

Sl. No.	Name of the Document	Enclosed
1	Copy of Provisional Certificate	Yes / No
2	Copy of Consolidated Statement of Grades	Yes / No
2	Proof for the Urgent Requirement of Degree Certificate	Yes / No
3	No Objection Certificate for getting Degree in person/by post	Yes / No
4	Good Quality Self-addressed stamped Envelope	Yes / No
5	Copy of Aadhar Card	Yes / No
6	Recommendation Letter of the Principal of the College	Yes / No

Certified that the request of the student is genuine and hence, it is recommended to issue the Degree Certificate in advance before the conduct of the Convocation.

Signature of the Student

Date:

Signature of the Principal / Dean of the College

with date and Seal

NO OBJECTION CERTIFICATE

(To be printed on the Letter Head of the Principal)

To whomsoever, it may concern

This is to certify that Mr./Ms. _____
(Register No. _____), a student of B.E./ B.Tech. / B.Arch. /
M.E. / M.Tech. / M.Arch. / M.B.A. / M.C.A. / M.Sc. with
_____ as his/her branch of study of our College, who
has successfully completed his/her degree programme in April-May / November-
December 20_____, and the college administration have **NO OBJECTION** in
receiving his Degree Certificate **BY POST / IN-PERSON** from the Office of the
Controller of Examinations, Anna University as per his / her request.

Hence, the Degree Certificate may be dispatched to him/her directly **BY
POST/ IN-PERSON.**

Place :

Date :

**SIGNATURE OF THE PRINCIPAL
(with seal)**