

ACTION TAKEN REPORT (ATR) - AY 2018-19

Date: 16.07.2018

The discipline perspective plans were followed, strictly monitored and observed the students activities everywhere in the campus. There is no indisciplinary issues by the students around the campus. Hence no indiscipline activity reported.

The cooperation of Committee Members, Faculty, Staffs and NCC students in discipline duties were appreciated.



Principal

PRINCIPAL
Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.

Enclosed:

To ensure the disciplinary and regularity of all UG and PG students in the campus during forenoon and afternoon sessions on all working days the discipline committee follows the discipline activity, responsibility, procedures and perspective plans.

Copy to

1. Coordinator
2. All members concerned
3. File



DISCIPLINE COMMITTEE – OPERATING PROCEDURE

Objective:

To maintain the disciplinary and regularity of all UG and PG students during forenoon and afternoon sessions on all working days

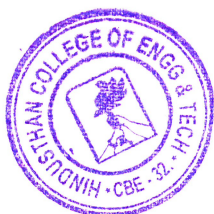
Functions & Responsibilities:

- To keep & enforce strict self-discipline in the college campus as all major/minor acts of indiscipline may have serious repercussion.
- To enforce strict dress code amongst college students and to make certain that all the students attend classes besides bunking and prevent the students from leaving the college early. Please note that no student can go away the college except prior permission of the higher authorities.
- To Review staff/student complaints for disciplinary violations and, after proper investigation, recommend action/appropriate punishment
- To Support anti-ragging committees in colleges and promote anti-ragging campaigns throughout the student community.
- In order to prevent the seniors from being worn out, the lunch break of the juniors is staggered so that when the seniors finish lunch and the juniors come out, the class starts.
- To receipt of a specific complaint, the student's immediate suspension will be ordered and the matter will be referred to the Disciplinary Committee.
- The committee will conduct an investigation by gathering information from students, faculty and staff with knowledge of the act or incident. Based on its determination regarding the severity of the incident and the student's level of involvement in a particular episode, the Committee may recommend that the principal impose appropriate punishment on the student.
- Based on the recommendations of the Committee the parents of either sides and can punish the student rustication from the institute.
- The suspension is revoked only on written apology counter signed by the parents.

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Copy to:
All HODs
Members of the committee



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Hindusthan College of Engineering and Technology

(An Autonomous Institution, Affiliated to Anna University, Chennai)
Coimbatore – 641032

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DISCIPLINE ACTIVITY & PERSPECTIVE PLANS

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