



Hindusthan College of Engineering and Technology

Approved by AICTE, New Delhi, Accredited with 'A' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Valley Campus, Pollachi Highway, Coimbatore – 641 032



Date: 20.11.2020

CIRCULAR

It is hereby informed that Civil Works and General Maintenance committee meeting is scheduled on 26.11.2020 at 1:00 pm in google meet. All Civil Works and General Maintenance committee members are requested to attend the meeting and give your valuable suggestions. The link will be sent through WhatsApp. All the Civil Works and General Maintenance committee members are instructed to install the google meet application in their mobile phone.


Coordinator


Principal
PRINCIPAL
Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.

Copy To

1. The Civil Works and General Maintenance committee Members
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Date: 26.11.2020

The Civil and General Management Committee meeting was held on 26.11.2020 at 1:00 pm through Google Meet.


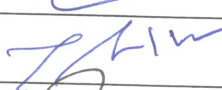

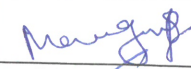

The following were discussed with the members.

1. The committee reviewed the Civil Works and General issues as suggested in the last meeting
2. The committee reviewed the Civil Works and General allocation and problematic points inside the campus during the last six months.
3. The committee discussed about the new Civil and General issues and its solutions.

S.No	Nature of work
1	Damaged roads needs to be constructed inside the campus.
2	Weeds must be removed inside the campus.
3	Main Gate Board Works are necessary to done.
4	Parking allotments must be made over the campus.
5	Laboratory furniture needs to be replaced at chemistry lab.
6	Old benches have to be repaired at 1 st year block.
7	Whitening Work must be done at hostels.

The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Mr M Sankaralingam	Maintenance Manager	Member	
02	Mr.T Anandakumar	Supervisor – General maintenance	Member	
03	Mr.M Saravanan	Supervisor – General maintenance	Member	
04	Mr.J Menagadevi	Supervisor – General maintenance	Member	
05	Mrs.K.Seethalakshmi	Supervisor – General maintenance	Member	


Coordinator




Principal

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Date: 16.04.2021

CIRCULAR

It is hereby informed that Civil Works and General Maintenance committee meeting is scheduled on 20.04.2021 at 1:00 pm in google meet. All the Civil Works and General Maintenance committee members are requested to attend the meeting and give your valuable suggestions. The link will be sent through WhatsApp. All the Civil Works and General Maintenance committee members are instructed to install the google meet application in their mobile phone.


Coordinator


Principal

PRINCIPAL

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COIMBATORE - 641 032.**

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Date:20.04.2021

The Civil Works and General Maintenance committee meeting was held on 20.04.2021 at 1:00PM through online meet.

The following were discussed with the members.

1. The committee reviewed the civil works done as suggested in the last meeting
2. The committee reviewed the maintenance work done as suggested in the last meeting
3. The committee discussed about the repairs and new works to be done.

S.No	Nature of work
1	Sheet metal works has to be made at Staff quarters.
2	New water doctor has to be purchased for Main block.
3	Cupboard works must be done at hostels.
4	Water Purifiers needs to be Arranged at Main Block.
5	Old benches must be repaired at 1 st year block.
6	Water tanks must be cleaned frequently at 2 nd year building.

The meeting end with a thanks note.

Members Present:

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Mr M Sankaralingam	Maintenance Manager	Member	
02	Mr.T Anandakumar	Supervisor – General maintenance	Member	
03	Mr.M Saravanan	Supervisor – General maintenance	Member	
04	Mr.J Menagadevi	Supervisor – General maintenance	Member	
05	Mrs.K.Seethalakshmi	Supervisor – General maintenance	Member	

Coordinator



Principal

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