

HICET/CWGMC/2024-25/01

05.07.2024

CIRCULAR

It is here by inform that Civil Works and general Maintenance Committee meeting is scheduled on 15.07.2024 at 1.00 pm in the Department of Civil Engineering. all Civil Works and general Maintenance Committee members are requested to attend the meeting and give your valuable suggestions.

R. Paul 5/7/24
Coordinator

[Signature]
Principal

PRINCIPAL

Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.

Copy to

1. Civil Works and General Maintenance Committee Members
2. All Heads of Departments / Establishments
3. File



MINUTES OF MEETING

16.07.2024

The Civil Works and General Maintenance Committee meeting was held on July 15, 2024, at 1:00 PM in the Department of Civil Engineering.

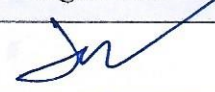
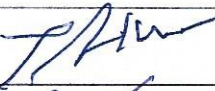
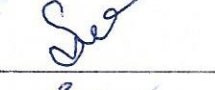
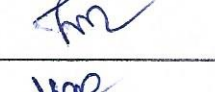

Discussion Points:

1. The committee reviewed the civil and general issues suggested in the previous meeting.
2. The committee reviewed the civil works and general maintenance activities carried out over the last six months.
3. The committee discussed new civil and general issues and their potential solutions.

S. No.	Nature of Work
1	Repair of tiles and bath fittings in B Block
2	Bath and tile repair works in the ultra-deluxe boys' hostel
3	Window and glass repairs in A Block
4	Lift installation in A Block
5	General landscape maintenance
6	Replacement of plumbing and drainage pipes
7	Repair of pipelines for the rainwater harvesting tank
8	Construction of a shed near A Block
9	Painting and carpentry work in E Block
10	General landscape maintenance
11	Elevation work in the girls' hostel

The meeting concluded with a note of thanks to all the members for their valuable contributions.

Members present:

S. No.	Name	Designation	Position	Signature
1	Dr. Niyaz J	Maintenance Manager	Member	
2	Mr. Anandakumar T	Supervisor – general Maintenance	Member	
3	Mrs. Seethalakshmi K	Supervisor – general Maintenance	Member	
4	Mrs. Menaka J	Supervisor – general Maintenance	Member	
5	Mr. Karthi S	Supervisor – general Maintenance	Member	


Coordinator




Principal

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