

Hindusthan
College of Engineering and Technology,
Valley Campus, Pollachi Highway, Coimbatore 641 032.
www.hicet.ac.in



CENTRE FOR FACULTY DEVELOPMENT
(CFD)



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About CFD

Faculty development is a significant element of Institutional Knowledge base. The more the institution supports faculty development and calibre improvement, the more effect is reflected in the levels of the learning activities, conduct of research and there by fulfilling the goals of the Institution.

The aim of Centre for Faculty Development is to equip the individuals, belonging to different fields of work, with necessary skills to meet the ever mounting challenges and inculcate in them the pride of belonging to the particular profession to which they belong. The prime objective of the CFD is to cater to the needs of the teachers and to enhance their knowledge / skills through systematic methodologies.





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VISION

To inculcate among teachers the motivations to promote institutional effectiveness through the development of personal, instructional, organizational and professional growth of faculty.

MISSION

- ❖ To promote organizational strategies for faculty development so as to motivate teachers to grow professionally and enable the institution to grow.
- ❖ Faculty development is expected to result in improved teaching performance and better learning outcomes for students and teachers.
- ❖ Developing all round skills are a prominent aspect for faculty development.

Objectives

1. To understand the significance of higher education, Impetus for refining their teaching skills.
2. Improve the art of teaching by realizing their role as mentors in facilitating and shaping the career prospects.
3. Keeping oneself abreast of the latest developments in their specific subjects and acquiring Career growth opportunities available to them in short and long term and acquire knowledge and skills in new and emerging areas.
4. To perceive the role of teachers in the total system and to familiarize usage of ICT in teaching and also in the preparation of digital content to promote self-learning.
5. To support and facilitate research opportunities and to harness their leadership potential.





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**CENTRE FOR FACULTY DEVELOPMENT
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Re-Constitution of Team Members

(2022 – 2023)

Dr J JAYA

Chair Person

Dr A R JayaSudha

Professor & Head

Department of Computer Applications

Members

Mr K KARun Raja

Assistant Professor

**Department of Aeronautical
Engineering**

Dr SaravanaSundaram

Professor & Head

**Department of Bio Medical
Engineering**

Dr B Anand

Professor & Head

**Department of EIE
IQAC Coordinator.**

Dr. Uma Priya

Assistant Professor

**Department of Computer
Science Engineering**

Mr. P. John Britto

Assistant Professor

**Department of Mechanical
Engineering**





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Policy Statement

The Institute believes that Faculty plays a key role in student development and thus the following policy is framed with the objective of Fostering the development and continuance of Excellence amongst the faculty.

- ✚ The Institute will organize Faculty Development Programs, Workshops and Conferences for the development of Faculty Every Year.
- ✚ The Institute also encourages faculty to participate in FDPs, Workshops, Conferences/Seminar organized by other institutions & universities. The Institute will Provides Duty Leaves, Reimbursement of registration fees and one side travel expenses to the faculty members for
- ✚ Institute will give Rs<> as incentive to faculty members and students for publishing paper in a Scopus listed/ Web of Science listed Journal
- ✚ Each Faculty member of the Institute is encouraged to register for online FDP's on SWAYAM and NPTEL Portal. Institute will reimburse the cost of certificate examination on qualification of the exam.
- ✚ Each faculty member of the institute is encouraged for upgradation of skills by motivating for higher education, Pursuing Ph.D., NET, SET.
- ✚ Institute will provide Study leaves for faculty member pursuing Ph.D.
- ✚ The classes are scheduled in such a way to allow sufficient time for the faculty members to carry out administrative tasks and pursue their research
- ✚ Institute will provide all the required support facilities (Computers, Printers, Statistical Software's) to the faculty members for their research purpose.





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CENTRE FOR FACULTY DEVELOPMENT
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Date: 09.08.2023

CIRCULAR

This to inform the Head of the Departments and Members of CFD that a meeting at Centre for faculty development is planned to be held on 20.08.2023 at 2.00 pm at IQAC.

Agenda

1. Conduct of Faculty training for Usage of ICT Tools
2. Faculty Research Contributions in Indexed Journals.
3. Faculty Skill Enhancement through industry training
4. Any other matters.


Principal

Copy To:

1. Head of the Departments / Establishments
2. Members of CFD
3. File Copy

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CENTRE FOR FACULTY DEVELOPMENT
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Minutes of the Meeting

Date: 20.08.2023


A meeting at the Centre for Faculty Development (CFD) was held on 20.08.2023 at 2.00 pm in IQAC with the members of CFD regarding the following agenda. The following members were present in the meeting.

S.no	Particulars	Category
1.	Dr J Jaya / Principal	Chairman
2.	Dr A R JayaSudha / Coordinator , Professor & Head	Coordinator
3.	Mr K KArunRaja / AP Aeronautical (Member)	Member
4.	Dr S SaravanaSundaram / Professor & Head – BioMedical Engineering	Member
5.	Dr B Anand / Professor & Head - EIE (Member)	Member
6.	Dr Uma Priya / Associate Professor - CSE (Member)	Member
7.	Dr P Geetha / Assoc.Prof - ECE	Member

1. Conduct of Faculty training for Usage of ICT Tools
2. Faculty Research Contributions in Indexed Journals.
3. Faculty Skill Enhancement through industry training
4. Any other matters.

The meeting started with the permission of the chairman. The Coordinator of CFD appraised the members with the following agenda:

- It was discussed and decided that the number of faculty development programs need to be conducted to enhance the skills of faculty members in the usage of ICT Tools.
- It was decided that faculty members research contributions to be published in indexed journals.
- It was decided that skillset of faculty members be enhanced through industry training programmes.
- It was decided that Faculties should spend quality time in research and should periodically publish books. The meeting came to an end by 4.10 pm.


A.R. JAYASUDHA
CFD Coordinator
Professor & Head
Department of Computer Applications
Hindusthan College of Engineering & Technology




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CENTRE FOR FACULTY DEVELOPMENT
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Date: 16.05.2022

Action Taken Report

S.NO	POINTS DISCUSSED	ACTION TAKEN
1.	Reconstitution of CFD Members	Members are reconstituted.
2.	To increase the number of Faculty Development Programmes	Departments were duly instructed and the count of FDPs are considerably
3.	To Improve research publications.	Faculties were instructed and the count of research publications are on the raise.




Principal

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CENTRE FOR FACULTY DEVELOPMENT
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Date: 20.08.2023

Attendance Sheet

S.no	Particulars	Signature
1.	Dr J Jaya / Principal	
2.	Dr A R JayaSudha / Coordinator , Professor & Head – MCA (Member)	
3.	Mr K KARunRaja / AP Aeronautical (Member)	
4.	Dr S SaravanaSundaram / Professor & Head - BioMedical	
5.	Dr B Anand / Professor & Head - EIE (Member)	 20/8/2023
6.	Dr Uma Priya / Associate Professor - CSE (Member)	
7.	Dr P Geetha / Assoc.Prof- ECE	



Principal

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