



# *Hindusthan*

*College of Engineering and Technology*  
*Coimbatore – 641 032*

Date: 04.05.2023

COMPUTER MAINTENANCE COMMITTEE MEETING CIRCULAR

It is hereby informed that, the computer maintenance committee meeting is scheduled on 05.05.2023 by 4.30pm at Department of Principal board room. All the Computer Maintenance Committee Members are requested to attend the meeting and give your valuable suggestions.



**Coordinator**



**Principal**

Copy To

1. The Computer Maintenance Committee Members
2. All Hods / Establishments
3. File

**PRINCIPAL**  
**Hindusthan College Of Engineering & Technology**  
**COIMBATORE - 641 032.**





**Hindusthan College of Engineering and Technology** Approved by AICTE,  
New Delhi and Accredited with 'A' Grade by NAAC (An Autonomous  
Institution, Affiliated to Anna University, Chennai)  
Othakalmandapam Post, Coimbatore



Date: 08.05.2023

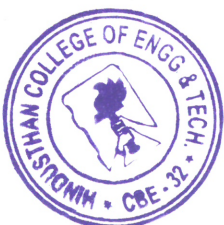
The Computer Maintenance Committee Meeting was held on 05.05.2023 by 4.30pm at Principal board room.

The following were discussed with the members.

1. The committee reviewed the work done as suggested in the last meeting.
2. The committee reviewed the Computer peripherals maintain during the last six months.
3. The committee discussed about the repairs and new works to be done.
4. Any other

S.No	Nature of work
1	Toner Refilling for Accounts Section.
2	Toner Refilling for Agri Department
3	Toner Refilling for maths department
4	Toner Refilling for MCT department
5	Toner Refilling for EEE department
6	Toner Refilling for Aero Department
7	Toner Refilling for CSE Department
8	Toner Refilling for MBA Department
9	Toner Refilling for chemical Department
10	Toner Refilling for BME Department
11	Toner Refilling for ECE Department
12	Toner Refilling for food Tech Department
13	Toner Refilling for mech Department
14	Toner Refilling for MCA Department
15	Toner Refilling for first year lab
16	Toner Refilling for student Section
17	Toner Refilling for Civil Department
18	Toner Refilling for science and Humanity
19	Toner Refilling for information Technology department
20	Toner Refilling for Account Section
21	Toner Refilling for Automobile department

The meeting ends with a thanks note.



Members Present:

S.No	Name	Designation	Position	Signature
1.	Dr J Jaya	Principal	Chairperson	
2.	Dr S Shankar	HoD / Computer Science Engineering	Coordinator	
3.	Mr M Sankaralingam	Maintenance Manager	Co-Coordinator	
4.	Mr Mohammed Ali Jinna	System Admin	Member	
5.	Mr P Mani	Network Admin	Member	
6.	Mr S Senthilkumar	Junior Hardware Engineer	Member	
7.	Mr S Marimuthu	Lab Technician	Member	
8.	Mr P Pugalmani	Lab Technician	Member	
9.	Mr M Rameshkumar	Lab Technician	Member	
10.	Mr A Ganeshan	Lab Technician	Member	
11.	Mr D Ashok Kumar	Lab Technician	Member	
12.	Mr S Varadarajan	Lab Technician	Member	
13.	Mr N Nagaraj	Lab Technician	Member	
14.	Mr D Prem Kumar	Lab Technician	Member	
15.	Mr D Dinesh Kumar	Lab Technician	Member	

  
Coordinator

  
Principal



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