

Hindusthan

College of Engineering and Technology

Coimbatore – 641 032

Date: 04.05.2022

COMPUTER MAINTENANCE COMMITTEE MEETING CIRCULAR

It is hereby informed that, the computer maintenance committee meeting is scheduled on 05.05.2022 by 4.30pm at Department of Principal board room. All the Computer Maintenance Committee Members are requested to attend the meeting and give your valuable suggestions.


Coordinator


Principal

Copy To

1. The Computer Maintenance Committee Members
2. All Hods / Establishments
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PRINCIPAL
Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.





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Institution, Affiliated to Anna University, Chennai
Othakalmandapam Post, Coimbatore



Date: 06.05.2022

The Computer Maintenance Committee Meeting was held on 05.05.2022 by 4.30pm at Principal board room.

The following were discussed with the members.

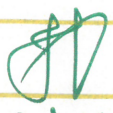



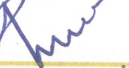
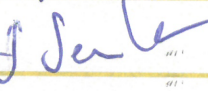
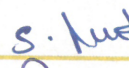

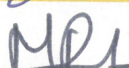


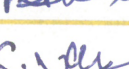

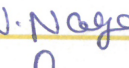
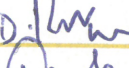
1. The committee reviewed the work done as suggested in the last meeting.
2. The committee reviewed the Computer peripherals maintain during the last six months.
3. The committee discussed about the repairs and new works to be done.
4. Any other

S.No	Nature of work
1	Toner Refilling for Ece ,Physics, Aero Depts.
2	Toner Refilling for Mechanical, MCA, S&H, Maths Depts.
3	Toner Service for Placement Cell and CMD Depts.
4	Toner Refilling for Accounts Section
5	Toner Refilling for MCT,EEE & Civil Depts.
6	Toner Service for IQAC Depts.
7	Toner Refilling for 1 st Yr lab, CSE and Accounts Main Office
8	Toner Refilling for Office, Library
9	Toner Refilling for Aero and ECE Depts.
10	Toner Refilling for Civil, MCT,CSE Lab, Automobile, Library and 1 st yr Lab.
11	Toner Refilling for I.T Staff Room.
12	Toner Refilling for IQAC, Office and Civil
13	Toner Refilling for MBA
14	Toner Refilling for Food, Agri and Chemical Depts.
15	Toner Service for Maths Staff Room
16	Toner Refilling for Bio-medical Depts.
17	Toner Refilling for Accounts Section.

The meeting ends with a thanks note.



Members Present:

S.No	Name	Designation	Position	Signature
1.	Dr J Jaya	Principal	Chairperson	
2.	Dr S Shankar	HoD / Computer Science Engineering	Coordinator	
3.	Mr M Sankaralingam	Maintenance Manager	Co-Coordinator	
4.	Mr Mohammed Ali Jinna	System Admin	Member	
5.	Mr P Mani	Network Admin	Member	
6.	Mr S Senthilkumar	Junior Hardware Engineer	Member	
7.	Mr S Marimuthu	Lab Technician	Member	
8.	Mr P Pugalmani	Lab Technician	Member	
9.	Mr M Rameshkumar	Lab Technician	Member	
10.	Mr A Ganeshan	Lab Technician	Member	
11.	Mr D Ashok Kumar	Lab Technician	Member	
12.	Mr S Varadarajan	Lab Technician	Member	
13.	Mr N Nagaraj	Lab Technician	Member	
14.	Mr D PremKumar	Lab Technician	Member	
15.	Mr D Dinesh Kumar	Lab Technician	Member	


Coordinator


Principal



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Date: 07.11.2022

COMPUTER MAINTENANCE COMMITTEE MEETING CIRCULAR

It is hereby informed that, the computer maintenance committee meeting is scheduled on 08.11.2022 by 4.30pm at Department of Principal board room. All the Computer Maintenance Committee Members are requested to attend the meeting and give your valuable suggestions.


Coordinator


Principal

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Date: 09.11.2022

The Computer Maintenance Committee Meeting was held on 08.11.2022 by 4.30pm at Principal board room.

The following were discussed with the members.

1. The committee reviewed the work done as suggested in the last meeting
2. The committee reviewed the Computer peripherals maintain during the last six months.
3. The committee discussed about the repairs and new works to be done.
4. Any other

S.No	Nature of work
1	Toner Refilling for CIVIL Department
2	Toner Refilling for MCT department
3	Toner Refilling for CSE department
4	Toner Refilling for automobile department
5	Toner Refilling for mechanical Department
6	Toner Refilling for library Department
7	Toner Refilling for first year lab
8	Toner Refilling for Agricultural engg. department
9	Toner Refilling for Placement cell
10	Toner Refilling for student section
11	Toner Refilling for accounts section
12	Toner Refilling for Aero Department
13	Toner Refilling for EEE department
14	Toner Refilling for EIE department
15	Toner Refilling for ECE department
16	Toner Refilling for IQAC
17	Toner Refilling for Chemical Department
18	Toner Refilling for food tech Department
19	Toner Refilling for Bio medical department
20	Toner Refilling for IT department
21	Toner Refilling for S& H Department

The meeting end with a thanks note.



Members Present:

S.No	Name	Designation	Position	Signature
1.	Dr J Jaya	Principal	Chairperson	
2.	Dr S Shankar	HoD / Computer Science Engineering	Coordinator	
3.	Mr M Sankaralingam	Maintenance Manager	Co-Coordinator	
4.	Mr Mohammed Ali Jinna	System Admin	Member	
5.	Mr P Mani	Network Admin	Member	
6.	Mr S Senthilkumar	Junior Hardware Engineer	Member	
7.	Mr S Marimuthu	Lab Technician	Member	
8.	Mr P Pugalmani	Lab Technician	Member	
9.	Mr M Rameshkumar	Lab Technician	Member	
10.	Mr A Ganeshan	Lab Technician	Member	
11.	Mr D Ashok Kumar	Lab Technician	Member	
12.	Mr S Varadarajan	Lab Technician	Member	
13.	Mr N Nagaraj	Lab Technician	Member	
14.	Mr D Prem Kumar	Lab Technician	Member	
15.	Mr D Dinesh Kumar	Lab Technician	Member	
16.	Mr R Manikandan	Lab Technician	Member	


Coordinator


Principal



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