

# *Hindusthan*

*College of Engineering and Technology*  
*Coimbatore – 641 032*

Date: 18.05.2018

COMPUTER MAINTENANCE COMMITTEE MEETING CIRCULAR

It is hereby informed that, the computer maintenance committee meeting is scheduled on 19.05.2018 by 4.30pm at Department of Principal board room. All the Computer Maintenance committee members are requested to attend the meeting and give your valuable suggestions.

**Coordinator**

**Principal**

Copy To

1. The computer maintenance Committee Members
2. All hods / Establishments
3. File



**PRINCIPAL**  
Hindusthan College of Engineering & Technology  
COIMBATORE - 641 032

Date: 21.05.2018

The computer maintenance committee meeting was held on 19.05.2018 by 4.30pm at Principal board room.

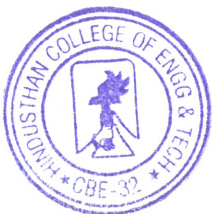
The following were discussed with the members.

1. The committee reviewed the work done as suggested in the last meeting
2. The committee verified the Computer peripherals maintain during the last six months.
3. The committee discussed about the repairs and new works to be done.
4. Any other

S.No	Nature of work
1	CPU serviced for first year lab
2	Monitor serviced for first year lab and MBA lab
3	Samsung Printer serviced for Automobile department
4	CPU serviced for exam cell, Mechatronics and MBA department
5	Numeric UPS serviced for office
6	Distilled water refilled for UPS Battery's in EEE department, Placement Cell
7	Distilled water refilled for UPS Battery's in library
8	Numeric UPS serviced for office
9	Battery General serviced for CSE lab
10	Samsung printer serviced for MBA department
11	HP printer serviced for placement Cell
12	Toner refilling for office and CMD
13	Toner refilling for ECE and civil Department
14	Toner refilling for AERO and AUTOMOBILE department
15	Toner refilling for S&H and IT Department
16	Toner refilling for CSE and EIE department
17	40KVA Numeric UPS serviced for office and ECE department
18	30KVA Numeric UPS serviced for MECH CAD/CAM lab
19	40KVA NUTECH UPS serviced for EEE department
20	Toner refilling for Aero , Automobile, Accounts and CSE Department
21	Toner refilling for office and aero department
22	Toner refilling for S&H department
23	Toner refilling for Mechanical and CMD
24	Toner refilling for EEE, ECE, IT and MECHATRONICS department
25	Xerox Phaser printer serviced for physical education department
26	HP Scanjet serviced for CSE department
27	SMPS serviced for MCA department

28	Motherboard serviced for civil Department
29	CPU serviced for Civil and IT department
30	Dell monitor serviced for Civil lab
31	Switch serviced for CMD
32	30 KVA NUTECH UPS serviced for AERO department
33	HP printer serviced for S&H department
34	Toner refilling for EIE, IT and S&H department
35	Toner refilling for AERO,AUTOMOBILE and CIVIL department

The meeting end with a thanks note.




Members Present:

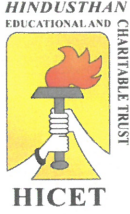
S.No	Name	Designation	Position	Signature
1.	Dr.T.Kannadasan	Principal	Chairperson	
2.	Dr S Shankar	HoD / Computer Science Engineering	Coordinator	
3.	Mr M. Sankaralingam	Maintenance Manager	Co-Coordinator	
4.	Mr Mohammed Ali Jinnah	System Admin	Member	
5.	Mr P Mani	Network Admin	Member	
6.	Mr S Senthilkumar	Junior Hardware Engineer	Member	
7.	Mr S Marimuthu	Lab Technician	Member	
8.	Mr A Ganeshan	Lab Technician	Member	
9.	Mr D Ashok Kumar	Lab Technician	Member	
10.	Mr S Dinesh	Lab Technician	Member	
11.	Mr D Prem Kumar	Lab Technician	Member	
12.	Mr P Pugalmani	Lab Technician	Member	
13.	Mr S Varadarajan	Lab Technician	Member	
14.	Mr M Rameshkumar	Lab Technician	Member	

  
Coordinator

  
Principal



  
PRINCIPAL  
Hindusthan College of Engineering & Technology  
COIMBATORE - 641 032



# *Hindusthan*

*College of Engineering and Technology*  
*Coimbatore – 641 032*

Date: 13.11.2018

COMPUTER MAINTENANCE COMMITTEE MEETING CIRCULAR

It is hereby informed that, the computer maintenance committee meeting is scheduled on 15.11.2018 by 4.30pm at Department of Principal board room. All the Computer Maintenance committee members are requested to attend the meeting and give your valuable suggestions.

  
**Coordinator**

  
**Principal**

Copy To

1. The computer maintenance Committee Members
2. All hods / Establishments
3. File



  
**PRINCIPAL**  
Hindusthan College of Engineering & Technology  
COIMBATORE - 641 032

Date: 18.11.2018

The computer maintenance committee meeting was held on 15.11.2018 by 4.30pm at Principal board room.

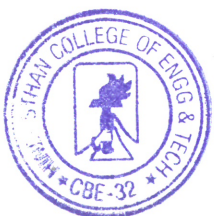
The following were discussed with the members.

1. The committee reviewed the work done as suggested in the last meeting
2. The committee Verified the Computer peripherals maintain during the last six months.
3. The committee discussed about the repairs and new works to be done.
4. Any other

S.No	Nature of work
1	40KVA NUMERIC UPS serviced for IT department
2	HP Printer serviced for EXAM CELL
3	40KVA NUTECH UPS installation for Placement Cell
4	Toner refilling for EEE and ECE department
5	Toner refilling for S&H and CSE department
6	Toner refilling for student section and accounts
7	HP Printer serviced for IT department
8	HP Printer serviced for AUTOMOBILE department
9	HP Printer serviced for CIVIL department
10	HP Printer serviced for Anna University exam cell
11	HP Printer serviced for EIE department
12	CPU and monitor serviced for CIVIL , MCA , ECE and IT department
13	HP Printer serviced for office
14	HP Printer serviced for IT department
15	Toner refilling for Exam cell and Library
16	Toner refilling for mechanical and Mechatronics
17	Cannon Printer serviced for Office
18	Brother Printer serviced for office
19	HP Printer serviced for COE
20	Cannon Printer serviced for office
21	Hitachi HDD and SMPS serviced for AERO and CSE Department
22	Networking switch serviced for first lab and ECE Lab
23	CPU serviced for MCA, CIVIL, ECE Department
24	Toner refilling for Office
25	Toner refilling for AUTOMOBILE and AERO Department
26	Toner refilling for EEE and EIE Department
27	Toner refilling for COE, Mechatronics And Science and Humility Department
28	Toner refilling for Anna University Exam Cell, LIBRARY and IT Department
29	Toner refilling for Placement cell , Office and MECHANICAL Department
30	Toner refilling for CIVIL, Office, ECE, MCA and CSE

31	Toner refilling for IT, S&H and LIBRARY
32	Toner refilling for MECHANICAL, EIE and MECHATRONICS
	Toner refilling for OFFICE and LIBRARY
33	Toner refilling for aero office and CSE
34	Toner refilling for CSE, EIE and ECE
35	Toner refilling for office and MBA
36	Toner refilling for Science and Humanity department
37	CPU serviced for MCA and civil
38	Mother board serviced for COE
39	CPU serviced for MCA lab
40	Networking switch serviced for ECE AND CIVIL
41	CPU serviced for LIBRARY, ECE, MBA and CIVIL

The meeting end with a thanks note.



Members Present:

S.No	Name	Designation	Position	Signature
1.	Dr.T.Kannadasan	Principal	Chairperson	
2.	Dr S Shankar	HoD / Computer Science Engineering	Coordinator	
3.	Mr M. Sankaralingam	Maintenance Manager	Co-Coordinator	
4.	Mr Mohammed Ali Jinna	System Admin	Member	
5.	Mr P Mani	Nertwork Admin	Member	
6.	Mr S Senthilkumar	Junior Hardware Engineer	Member	
7.	Mr S Marimuthu	Lab Technician	Member	
8.	Mr A Ganeshan	Lab Technician	Member	
9.	Mr D Ashok Kumar	Lab Technician	Member	
10.	Mr S Dinesh	Lab Technician	Member	
11.	Mr D Prem Kumar	Lab Technician	Member	
12.	Mr P Pugalmani	Lab Technician	Member	
13.	Mr S Varadarajan	Lab Technician	Member	
14.	Mr M Rameshkumar	Lab Technician	Member	

  
Coordinator

  
Principal



  
PRINCIPAL  
Hindusthan College of Engineering & Technology  
COIMBATORE - 641 032