



**HINDUSTHAN**  
**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
Otthakkalmandapam post, Coimbatore- 641 032

**CAREER GUIDANCE AND HIGHER EDUCATION CELL**  
**CIRCULAR**

**Date: 16.08.2018**

The first CGHE Cell meeting for the Academic year 2018-2019 (Odd Semester) is scheduled on 18.08.2018, 10.00 am in the Seminar Hall, EEE Department. The CGHE Cell members are requested to attend the meeting without fail.

Agenda:

- Action Plan for annual year 2018-2019
- Schedule of Events proposed
- Any other matters.


  
Member Secretary/Coordinators

Dr.P. Vijayalakshmi/ECE

Mrs.T.Murugeswari/EEE

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1. The Principal,
2. All CGHE Cell members
3. File
4. Notice Board

  
16-8-18  
PRINCIPAL

Hindusthan College of Engineering & Technology  
COIMBATORE - 641 032





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**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
Otthakkalmandapam post, Coimbatore- 641 032

**CAREER GUIDANCE AND HIGHER EDUCATION CELL**

**Minutes of the Meeting**

**Date: 18.08.2018**

The First CGHE Cell meeting was conducted on 18.08.2018 at 12.45 pm in the Seminar Hall, ECE Department

**Members Present**

1. **Member Secretaries:** Dr.P.Vijayalakshmi/ECE, & Mrs.T.Murugeswari/EEE,
2. Cell Members-Faculty Representative
3. Cell Members-Students Representative

Discussions were made regarding the existing CGHE Cell activities, to discuss the Action Plan for annual year 2018-2019 and Schedule of Events proposed.

The committee discussed about inviting various experts from different Public and Private Sectors for conducting awareness programs in the college to benefit both UG and PG students in building a better career. Career guidance and soft skill development classes conducted for students aspiring for placement during the last year were reviewed in the meeting. The action plan and schedule of events to be conducted were also discussed. It is planned to conduct awareness programs on Higher Education opportunities in abroad and opportunities available in public sector and private sectors for final year engineering students

The meeting came to an end by 01:30 PM.

Member Secretary/Coordinators

Dr.P.Vijayalakshmi/ECE

Mrs.T.Murugeswari/EEE

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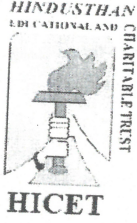
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COIMBATORE - 641 032

CAREER GUIDANCE AND HIGHER EDUCATION CELL

Members Attended

S.No	Name
1.	Dr.Vijayalakshmi P, HoD/ECE <i>P. Han</i>
2.	Ms. Murugeswari T, Asso. Prof. /BME <i>M</i>
3.	Dr.Ramya J, ASP/ECE <i>Rupa</i>
4.	Dr.Prakash J, ASP/AIML /CSE <i>Pr</i>
5.	Mr. Magesh Kumar M, AP/Aero <i>m. magesh</i>
6.	Ms. Ambika B, AP/ECE <i>Ambika</i>
7.	Mr. Joshua Daniel S, AP/EEE <i>J. Daniel</i>
8.	Deivasegamani D, AP/EIE <i>D. Deivasegamani</i>
9.	Vidhaya Prakash S, AP/Mech <i>V. Prakash</i>
10.	Menakadevi N, AP/ECE <i>Menakadevi</i>
11.	Revathi P, AP/IT <i>Revathi</i>
12.	Prem Kumar C D, AP/IT <i>Prem Kumar</i>
13.	Gokila S, AP/CSE <i>Gokila</i>
14.	Krishnaraj J, AP/Auto <i>Krishnaraj</i>
15.	Meena, AP/Agri <i>Meena</i>
16.	Monisha D, AP/BME <i>Monisha D. AP/BME</i>
17.	Induja, AP/Chemical <i>Induja</i>
18.	Navarasamm, AP/FT <i>Navarasamm</i>
19.	Dhanalakshmi, AP/MCT <i>Dhanalakshmi</i>
20.	Dr.Bhuvaneswari M, AP/MBA <i>Bhuvaneswari</i>
21.	Prince, AP/MCA <i>Prince</i>
22.	Pradeeba S J, AP/S&H <i>Pradeeba</i>



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**CAREER GUIDANCE AND HIGHER EDUCATION CELL**

**Action Taken Report**

**Date: 26.10.2018**

The following actions were taken after the First CGHE Cell meeting

Career Guidance Program on the topic "How to be an Effective Team Member" was conducted on 23.10.2018. More than 100 students participated and got benefitted. A seminar on "Effective Time Management Tips" was conducted on 30.03.2019. More than 150 students participated and got benefitted.

Member Secretary/Coordinators

Dr.P.Vijayalakshmi/ECE

Mrs.T.Murugeswari/EEE

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**CAREER GUIDANCE AND HIGHER EDUCATION CELL**  
**CIRCULAR**

**Date:** 16.03.2019

The first CGHE Cell meeting for the Academic year 2018-19 (Odd Semester) is scheduled on 18.03.2019, 12.30 pm in the Seminar Hall, EEE Department. The CGHE Cell members are requested to attend the meeting without fail.


**Agenda:**

- Action Plan for annual year 2018-2019
- Schedule of Events proposed
- Any other matters.

  
Member Secretary/Coordinators  
Dr.P.Vijayalakshmi/ECE  
Mrs.T.Murugeswari/EEE

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16-3-19  
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**CAREER GUIDANCE AND HIGHER EDUCATION CELL**

**Minutes of the Meeting**

Date: 20.3.2019

The First CGHE Cell meeting was conducted on 18.03.2019 at 12.45 pm in the Seminar Hall, ECE Department

**Members Present**

1. **Member Secretaries:** Dr.P.Vijayalakshmi/ECE, & Mrs.T.Murugeswari/EEE,
2. Cell Members-Faculty Representative
3. Cell Members-Students Representative

Discussions were made regarding the existing CGHE Cell activities, to discuss the Action Plan for annual year 2018-2019 and Schedule of Events proposed.

The committee discussed about inviting various experts from different Public and Private Sectors for conducting awareness programs in the college to benefit both UG and PG students in building a better career. Career guidance and soft skill development classes conducted for students aspiring for placement during the last year were reviewed in the meeting. The action plan and schedule of events to be conducted were also discussed. It is planned to conduct awareness programs on Higher Education opportunities in abroad and opportunities available in public sector and private sectors for final year engineering students

The meeting came to an end by 01:30 PM.

Member Secretary/Coordinators

Dr.P.Vijayalakshmi/ECE

Mrs.T.Murugeswari/EEE

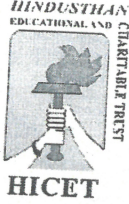
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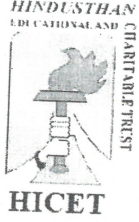
**College of Engineering and Technology,**  
Valley Campus, Pollachi Highway, Coimbatore 641 032.  
www.hicet.ac.in

**CAREER GUIDANCE AND HIGHER EDUCATION CELL**

**Members Attended**

S.No	Name
1.	Dr. Vijayalakshmi P, HoD/ECE <i>P. Han</i>
2.	Ms. Murugeswari T, Asso. Prof. /BME <i>M. Murugeswari</i>
3.	Dr. Ramya J, ASP/ECE <i>Ramya</i>
4.	Dr. Prakash J, ASP/AIML /CSE <i>Prakash</i>
5.	Mr. Magesh Kumar M, AP/Aero <i>M. Magesh</i>
6.	Ms. Ambika B, AP/ECE <i>Ambika</i>
7.	Mr. Joshua Daniel S, AP/EEE <i>J. Daniel</i>
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14.	Krishnaraj J, AP/Auto <i>K. Raj</i>
15.	Meena, AP/Agri <i>Meena</i>
16.	Monisha D, AP/BME <i>D. Monisha</i>
17.	Induja, AP/Chemical <i>I. Induja</i>
18.	Navarasammi, AP/FT <i>N. Navarasammi</i>
19.	Dhanalakshmi, AP/MCT <i>D. Dhanalakshmi</i>
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**Action Taken Report**

**Date: 1.04.2019**


The following actions were taken after the First CGHE Cell meeting

Career Guidance Program on the topic " SELF DEVELOPMENT " was conducted on 30.3.2019. More than 100 students participated and got benefitted.

  
Member Secretary/Coordinators  
Dr.P.Vijayalakshmi/ECE  
Mrs.T.Murugeswari/EEE

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1.4.19  
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