

**Hindusthan College of Engineering and Technology,
Coimbatore – 641032.**


C.No/ HICET/AAC/001

Date: 11/04/2023

Circular

The Admission Advisory Committee Meeting is scheduled on 12th April 2023 (Wednesday), 11.30 am in our Principal's Board Room.

We request all the committee members to attend the meeting and provide your valuable suggestions for the improvement of admissions season 2022-2023.


Director


Principal

Copy To:

1. Meeting to members – Teaching
2. CEO
3. Managing trustee
4. Office – Admissions and Administration.





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April 17, 2023.

Minutes of the Admission Committee meeting of our college held at College Premises, Pollachi Road, Valley Campus, Pollachi Highway, Coimbatore on 17.04.2023 Monday at 11.30 am
The meeting for Admission Committee was conducted through Physical mode

Members Present

Members (Teaching)

| Members, Teaching | | | |
|-------------------|-------------------------|--|-----------|
| S.no | Members | Designation, Department | Signature |
| 1 | Prof. N.Krishnamurthy | Director, Corporate Relations | |
| 2 | Dr. P.Ananthamoorthy | Professor & Head, EEE Department | |
| 3 | Dr. C.Sabarinathan | Professor, Automobile Department | |
| 4 | Dr. Ravikumar | Director, Physical Education | |
| 5 | Dr. M.Karpagam | Associate Professor, EIE Department | |
| 6 | Prof. K.Azhagarraja | Assistant Professor, S&H Department | |
| 7 | Dr. S.Kannan | Associate Professor, Mechanical Department | |
| 8 | Prof. T. Nivethitha | Associate Professor, ECE Department | |
| 9 | Prof. R. Parathasarathi | Assistant Professor, Civil Department | |
| 10 | Prof. M. Nirmala | Associate Professor, MCA Department | |

Members (Non-Teaching)

| Members, Administration | | | |
|-------------------------|----------------------|--------------------------------|-----------|
| S.no | Members | Designation, Department | Signature |
| 1 | Mr. S. Sankarlingam, | Manager | |
| 2 | Ms. R. Yasodha | Students Section | |
| 3 | Ms. Anitha | Students Section | |
| 4 | Ms. D.Rajalakshmi | Students Section | |
| 5 | Ms. M. Jayanthi | Executive, Corporate Relations | |
| 6 | Mr. M. Rameshkumar | Corporate Relations | |

The meeting began with welcome address by the Principal

- Admission to the Programmers for an academic year begins from April 2023 and ends tentatively in October 2023. The College, on the whole ensures a transparent and fair admission process, purely on providing equal opportunity to all aspirants irrespective of their socioeconomic, cultural and educational upbringing.





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- The admission procedures of UG and PG course is ensured by strictly adhering to the norms and guidelines issued by the Director of Technical Education, Tamilnadu and Anna University, Chennai
- The members of the committee unanimously felt the need to publicize the credentials of the college to surrounding districts.
- It was decided that the college should reach out to the masses for UG and PG admissions by circulating pamphlets, fixing banners, setting up hoardings advertising in local newspapers and in neighbouring districts
- It was decided that the college office phone number be assigned as a helpline number for the admission process so that the candidates can seek clarifications pertaining to the admission procedures.
- The admission panel members are to maintain the database of all the applied candidates for the various courses and a separate staff be assigned for informing the interview calls to the individual candidate through phone call and clarify any queries that arise from the candidates.



Principal

