



HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY
(An Autonomous Institution) Valley Campus, Pollachi Highway, Coimbatore-32

GRIEVANCES AND REDRESSAL COMMITTEE



DATE: 18.12.21

MINUTES OF THE MEETING

1. Co-ordinator welcomed the members and reviews the previous meeting minutes. Students' complaints and grievances collected in the installed complaint boxes and note books can be checked on a regular basis, and action can be taken.
2. All the Students are must follow the Standard Operating Procedure (SOP) in Hostel and Class rooms. During the Class hours students must wear Mask and use of the Sanitizer properly. We are placed Sanitizer in Main Block, New Block, PG Block and All the Departments. Committee members and Class advisers are insisted to monitor all the students' activities.
3. Committee members are informed to create awareness about this committee among the students.

Class room Grievances:

1. Based on the Grievances received from the Hostel Students, dated on, 16.12.21

S.No	Name Of the Grievance	ClassRoom No	Action Taken
1.	Extra desk, Tube light is not working, Need dustbin	F312	Complaint forwarded to electrician and Housekeeping incharge, fault attended and grievances are rectified .









Hostel Grievances:

1. Based on the Grievances received from the Hostel Students, dated on, 08.12.21

S.No	Name Of the Grievance	Hostel Room No	Action Taken
1.	Fan & light is not working	D525	Complaint forwarded to electrician, fault attended and fan is working normally.
2.	Plug pin not working	D415	Complaint forwarded to electrician, Fault attended and and plug pin is working normally.
3.	light is not working	D501	Complaint forwarded to electrician, fault attended and Light is working normally.

The following members were present.

1. Dr. Magudeswaran P N (Co-ordinator) 
2. Dr. K. Sivakumar (Prof/ S&H) 
3. Dr. Karpagam (ASP/EIE) 
4. Dr. Dhiyanesh (AP/CSE) 
5. Mr. P. Suresh Kumar (AP / ECE) 
6. Ms.S.Jothimani (AP / S&H) 




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HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY
(An Autonomous Institution) Valley Campus, Pollachi Highway, Coimbatore-32

GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 19.11.21



MINUTES OF THE MEETING

1. Co-ordinator welcomed the members and reviewed the previous meeting minutes. Students' Complaints and Grievances are collected in the installed complaint boxes and note books can be checked on a regular basis, and action can be taken.
2. All the Students are must follow the Standard Operating Procedure (SOP) in Hostel and Class rooms. During the Class hours students must wear Mask and utilize Sanitizer regularly. Sanitizers are placed in Main Block, New Block, PG Block and All the Departments. Committee members and Class advisers are insisted to monitor the students' activities.
3. A providing common room is allotted Students in Main block.
4. Regarding the infrastructure facilities, based on the feedback from faculties and students it is decided that, every block should have toilets.
5. Committee members are informed to create exposure about this committee among the students.
6. Based on the grievances, the committee discussed and suggested to taken necessary measures as per the requirements of the needy.

Hostel Grievances:






1. Boys Students of the ultra-deluxe hostel remarked that, there is no drinking water and insufficient water coming in the bathroom for last 2 days.

Remedy: The Grievance was discussed with Hostel warden and hostel authorities Sorted out immediately.




2. Boys Students of the normal hostel complained about the insufficiency of water.
Remedy: The problem was authorities and sorted out.
3. Based on the grievances, the committee discussed and suggested to take necessary measures as per the requirements of the needy.

The following members were present.

1. Dr. Magudeswaran P N (Co-ordinator)
2. Dr. K. Sivakumar (Prof/ S&H) 
3. Dr. Karpagam (ASP/EIE) 
4. Dr. Dhiyanesh (AP/CSE) 
5. Mr. P. Suresh Kumar (AP / ECE) 
6. Ms.S.Jothimani (AP / S&H) 




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Valley Campus, Pollachi Highway, Coimbatore-32



GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 08.10.2021

MINUTES OF THE MEETING











The Co-ordinator welcomed all the members and thanked for accepting the membership of the committee.

1. Co-ordinator welcomed the members and reviews the previous meeting minutes. He conveyed that, this is the first meeting for the Academic year of 2021-2022.
2. Students' Complaints and Grievances are collected in the installed complaint boxes and note books can be checked on a regular basis, and action can be taken.
3. Members are reminded to focus on the students' attire.
4. Grievances can be sent through College Website (Online Mode) or Offline mode.
5. Regarding the infrastructure facilities, based on the feedback from faculties and students it is decided that, every block should have toilets.
6. As per the request from the Girls Students Napkin Vending machine are to be installed in Main Block and New Block.
7. Girls Students requisition for the Common room in college, After Discussion with the respective authorities a common room for girls' students allotted in Main Block first floor.




8. Committee members are informed to create an exposure about this committee among the students.
9. Based on the grievances, the committee discussed and suggested to take necessary measures as per the requirements of the needy.

The following members were present.

1. Dr. Magudeswaran P N (Co-ordinator)
2. Dr. N.P. Ananthamurthy (HOD-EEE) 
3. Dr.M.Mohanraj (Prof/Mech) 
4. Dr. K. Sivakumar (Prof/ S&H) 
5. Dr. P. N. Karthikeyan (AP/Mech) 
6. Dr. Karpagam (ASP/EIE) 
7. Dr. Dhiyanesh (AP/CSE) 
8. Mr. P. Suresh Kumar (AP / ECE) 
9. Mr.Tamilvendhan (AP/AERONAUTICAL) 
10. Ms. Sindhu SSS (AP / MECHTS) 
11. Ms.S.Jothimani (AP / S&H) 




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