

HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(An Autonomous Institution)

Othakkalmandapam (PO), Coimbatore-32

GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 12.02.19

MINUTES OF THE MEETING

The Co-ordinator welcome all the committee members, the following matters are discussed

1. The appeals and grievances of students collected from the installed complained boxes, notebooks can be reviewed periodically, and action could ne initiates.
2. Members are informed to monitor the dress code of the students
3. As per the requirements from the students more no of washroom facilities are introduced in all blocks with all proper cleaning items.
4. Lab coat must be compulsory for students.
5. No attendance exemption through clubs and association activities.
6. Grievances regarding the repair of a water doctor in the PG block (Ground Floor) were received in August and were reported to be resolved in two days.
7. Committee members are informed to create awareness about this committee among the students.
8. Based on the grievances, the committee discussed and suggested to taken necessary measures as per the requirements of the needy.





Hostel Grievances:

1. Hot water supply between 5.30 AM to 08.00AM on all working days and 5.00 AM to 09.00 AM on holidays.
2. News paper will be distributed 12 copies per block by every morning 6AM.
3. Considering the wellbeing and safety of girls students, the procedure to get permission for outing is not changed. Students shall get permission from parents and hostel wardens as per hostel guidelines issued earlier.




4. Based on the grievances, the committee discussed and suggested to take necessary measures as per the requirements of the needy.

The following members were present.

1. Dr. Magudeswaran P N (Co-ordinator) 
2. Dr. K. Sivakumar (ASP/ S&H) 
3. Ms. Sindhu SSS (AP / MECHTS) 
4. Ms.S.Jothimani (AP / S&H) 




PRINCIPAL

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Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.



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GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 30.10.18

MINUTES OF THE MEETING

The Co-ordinator welcome all the members and thank for accept the membership of the committee.

1. Member secretary welcomed the members and reviews the previous meeting minutes.
2. Students' complaints and grievances collected in the installed complaint boxes and note books can be checked on a regular basis, and action can be taken.
3. Members are reminded to focus on the students' attire.
4. Regarding the infrastructure facilities, based on the feedback from faculties and students it is decided that, every block should have toilets.
5. Lab coat must be compulsory for regular lab class and for practical examinations.
6. Performance about the students should be conveyed through class advisers.
7. Member Secretary informed members that the college is a ragging free campus.
8. Committee members are informed to create awareness about this committee among the students.
9. Based on the grievances, the committee discussed and suggested to taken necessary measures as per the requirements of the needy.

Hostel Grievances:

1. Hostel Students informed that they need hot water timings is convenient and useful.








2. They also told that Newspapers comes with enough numbers and on time.
3. Girls Students of the hostel requested for self going instead of going home with parents.


Remedy: After discussion with respective authorities Higher class students (II, III, IV Years) allowed for self going and first year girls students parents presence is must.

4. Based on the grievances, the committee discussed and suggested to take necessary measures as per the requirements of the needy.

The following members were present.

1. Dr. Magudeswaran P N (Co-ordinator) 
2. Dr. K. Sivakumar (ASP/ S&H) 
3. Dr. Karpagam (AP/EIE) 
4. Ms. Sindhu SSS (AP / MECHTS) 
5. Ms.S.Jothimani (AP / S&H) 




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GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 10.07.18

MINUTES OF THE MEETING

The Co-ordinator welcomes all the committee members and thank for accept the membership of the committee.

This is first meeting for the academic year 2018-2019.

1. Grievances boxes to be placed near IQAC, Canteen and Main Block
2. Grievances committee placed complaint one note book in Main block (Reception), Students are asked to write their grievances in that notebook.
3. Separate washroom stickers should be displayed in each block for officials and students.
4. Water doctors have been placed in the Main Block, PG Block, and New Block.
5. Members are instructed to keep a watch on the students' dress code, ID cards, and hair styles.
6. Students should to come to the college before 10 min earlier of college timings (09.00 AM to 04.30 PM).
7. Performances of the students to be send to their parents through letter.
8. Common uniform system is followed in laboratory classes. Students should come with proper uniform and shoes.
9. Lab coat is must be compulsory for students.
10. Jeans should not be weared in inside of the campus.
11. Committee members are informed to create awareness about this committee among the students.

Hostel Grievances:

1. Hostel students are encouraged to discuss their problems with Residential wardens, Class tutors, or the principal immediately for prompt assistance.



2. Drinking water dispensers will be placed one per wing of each block of all hostels.
3. Girls Students of the Nakshathra Hostel requested for extra buses

Remedy: After discussion with the respective authorities, it was decided to give permission only on Sunday.

The following members were present.

1. Dr. Magudeswaran P N (Co-ordinator)
2. Dr. K. Sivakumar (ASP/ S&H) 
3. Dr. P. N. Karthikeyan (AP/Mech) 
4. Dr. Karpagam (AP/EIE) 



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