



**HINDUSTHAN COLLEGE OF ENGINEERING AND TECHNOLOGY**  
(An Autonomous Institution)

Othakkalmandapam (PO), Coimbatore-32

**GRIEVANCES AND REDRESSAL COMMITTEE**

**DATE: 15.03.2018**

**MINUTES OF THE MEETING**

The Co-ordinator welcome all the committee members, the following matters are discussed

1. The appeals and grievances of students collected from the installed complained boxes; notebooks can be reviewed periodically, and action could ne initiates.
2. Members are informed to monitor the dress code of the students
3. As per the requirements from the students more no of washroom facilities are introduced in all blocks with all proper cleaning items.
4. Lab coat must be compulsory for students.
5. No attendance exemption through clubs and association activities.
6. Industrial visit and special placement training before campus interview for all the IV year of all the departments.

**Remedy:** Decided to give placement training and industrial visit according to the needs of the recruiter.

7. Special coaching for arrear students

**Remedy:** Decided to conduct special coaching to clear the arrears for all year of all the department students.

8. Committee members are informed to create awareness about this committee among the students.
9. Based on the grievances, the committee discussed and suggested to taken necessary measures as per the requirements of the needy.



### Hostel Grievances:

1. Hot water supply between 5.30 AM to 08.00AM on all working days and 5.00 AM to 09.00 AM on holidays.
2. Students need Proper Laundry Services n Old Ladies Hostel.

**Remedy:** The grievance was informed to respective authorities and sorted out.

3. Considering the wellbeing and safety of girl's students, the procedure to get permission for outing is not changed. Students shall get permission from parents and hostel wardens as per hostel guidelines issued earlier.

The following members were present.

1. Dr. Magudeswaran P N (Chairman) -
2. Dr. K. Sivakumar (ASP/ S&H) -
3. Dr. Karpagam (AP/EIE) -
4. Ms. Sindhu SSS (AP / MECHTS) -



  
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Othakkalmandapam (PO), Coimbatore-32

## GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 05.09.17

### MINUTES OF THE MEETING

The Co-ordinator welcome all the members and thank for accept the membership of the committee.

1. The appeals and grievances of students collected from the installed complained boxes and note books can be reviewed periodically and action could ne initiates
2. Members are informed to monitor the dress code of the students
3. Regarding the infrastructure facilities, based on the feedback from faculties and students it is decided that, every block should have toilets.
4. Lab coat must be compulsory for regular lab class and for practical examinations.
5. Performance about the students should be conveyed through class advisers.
6. More Industrial visits related to the subject for III year of all departments.

**Remedy:** The industrial coordinators were requested to arrange for more industrial visits for all the III & IV year of all the departments.

7. Students are interested to give welcome address and vote of thanks in the functions by students themselves.

**Remedy:** Appreciated and allowed to organize the functions by students themselves irrespective of II, III & IV year of all the departments.

8. Committee members are informed to create awareness about this committee among the students.





9. Based on the grievances, the committee discussed and suggested to taken necessary measures as per the requirements of the needy.

**Hostel Grievances:**

1. Hostel Students informed that they need hot water timings is convenient and useful.
2. Hostel accommodation for day scholar students during coaching period.

**Remedy:** Decided to allow the students to stay in the hostel on payment of Rs.200 per day.

3. Students not need Night study in hostel itself.

**Remedy:** Permitted if they pass in all terminal exams, the night study was cancelled.

4. Based on the grievances, the committee discussed and suggested to take necessary measures as per the requirements of the needy.

**The following members were present.**

1. Dr. Magudeswaran P N (Chairman)
2. Dr. K. Sivakumar (ASP/ S&H)
3. Ms. Sindhu SSS (AP / MECHTS)
4. Ms.S.Jothimani (AP / S&H)



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## GRIEVANCES AND REDRESSAL COMMITTEE

DATE: 29.06.17

### MINUTES OF THE MEETING

The Co-ordinator welcomes all the committee members, the following matters are discussed, and resolutions were taken.

1. This is first meeting for the academic year 2017-2018.
2. Grievances boxes to be placed near IQAC, Canteen and Main Block.
3. Students are required to record their grievances in the complaint one note book located in the main block (Reception).
4. Water doctor is placed in Main Block, PG block and New block.
5. Students should arrive at the college 10 minutes before the scheduled start time (09.00 AM to 04.30 PM).
6. Members are informed to monitor the dress code of the students.
7. Extra coaching class for tough subjects

**Remedy:** Decided to conduct extra coaching for tough subjects

8. Students must be required to wear a lab coat for laboratory classes.
9. Students' performances will be sent to their parents through letter.
10. Jeans should not be weared in inside of the campus.
11. Committee members are informed to create awareness about this committee among the students.

### **Hostel Grievances:**

1. Hostel students may feel free to represent their difficulties to Residential wardens, Class tutors or directly to the principal for any immediate support.



2. Girls Students of the Old Ladies Hostel requested for ordering food from outside.

**Remedy:** After discussion with the respective authorities, it was decided to give permission only on Sunday.

**The following members were present.**

1. Dr. Magudeswaran P N (Chairman)
2. Dr. K. Sivakumar (ASP/ S&H)
3. Mr.Dhiyanesh (AP/CSE)
4. Dr. Karpagam (AP/EIE)
5. Ms.S.S.S.Sindhu (AP/MCTS)



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