



Hindusthan College of Engineering And Technology
Approved by AICTE, New Delhi, Accredited with 'A' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Coimbatore – 641 032



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Dr. S. Annadurai
Controller of Examinations

Phone : 0422 2611833/44

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HICET/COE/EXAM FEE/NOV2019

Date : 31.10.2019

CIRCULAR

The Class Advisors of all I year students of all UG/PG programmes are requested to collect the examination application forms and challan from COE office on 4th Nov 2019.

All the class advisors are requested to check the name, photo and date of birth printed in the application forms of various students. If any discrepancy / printed mistakes found the same may be brought to the Deputy Controller's notice and get corrected.

Students and class advisors should adhere the following schedule.

SCHEDULE

Collection of Exam Application forms from COE office by the class Advisors.	04.11.2019
Last date for paying Examinations fee without fine.	18.11.2019
Last date for submission of application form and challan (COE copy) to CoE office after verification by the class advisors.	20.11.2019

As usual the advisors are requested to collect the Examination Fee from the students as mentioned in their application and remit the amount to the college accounts before 03.00pm every day. **The College account section can receive cash from the class advisors only up to 3pm as our bankers come for collection at 03.30pm.**

IMPORTANT NOTE: STUDENTS CAN REGISTER FOR EVEN SEMESTER EXAMINATION ONLY AFTER CLEARING HIS/HER TUTION FEES/HOSTEL FEES.

S. Annadurai
31/10/19
ADVISOR/COE

To

1. Principal
2. Dean Academics, Vice Principal
3. All HODS
4. COE office, Office & File

Copy To: The Managing Trustee for kind information.