

Hindusthan College of Engineering and Technology

Ref: HECT / Posh / 2021-2022

Date: 19.01.2022

#### **Internal Communication**

Sub: Posh cell meeting - reg.

All the Posh / members are informed to attend the meeting in the principal board room on 20.01.2022 at 1.00 p.m. All the members are requested to attend the meeting

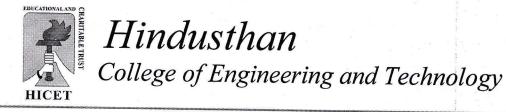
S.No	Name and Designation	Nominated as	Signature
1	Dr. J.Jaya	Principal	9
2	Dr.M.Bhuvaneswari ASP / MBA	Co-ordinator	Neel
3	Dr. P. Vijayalakshmi (ASP / ECE)	Member	Mr.
4	Dr. K.V.Girija (ASP / (S & H)	Member	Kollevi-
5	Dr. T. Murugeswari (ASP / BME)	Member	T. Munt
6	Mr. N.Prasanna Venkatesh (AP/Mech)	Member	T. Munt
7	Dr. P. Geetha (ASP / ECE)	Member	
8	Dr. P.K. Poonguzhali (ASP / ECE)	Member	pp
9	Ms. K.Anitha (AP / S & H)	Member	6 An

PRINCIPAL Hindusthan College Of Engineering & Technology COMBATORE - 641 032.

To: Committee Members of Posh Principal

Principal

## **Co-ordinator**



Ref: HECT / Posh / 2021-22

Date: 20.01.2022

### Minutes of the Posh Cell dated 20.01.2022

The Following Members were Present:

S.No	Name and Designation	Nominated as	Signature
1	Dr. J.Jaya	chairman	A
2	Dr.M.Bhuvaneswari ASP / MBA	Co-ordinator	pip
3	Dr. P.V.Vijayalakshmi (ASP / ECE)	Member	NB
4	Dr. K.V.Girija (ASP / (S & H)	Member	KV. and
5	Dr. T. Murugeswari (ASP / BME)	Member	T. and.
6	Mr. N.Prasanna Venkatesh (AP/Mech)	Member	And.
7	Dr. P. Geetha (ASP / ECE)	Member	1 million
8	Dr. P.K. Poonguzhali (ASP / ECE)	Member	DA
9	Ms. K.Anitha (AP / S & H)	Member	L'A a

#### Matter Discussed are

- 1. The phone numbers of the posh co-ordinator and member's phone numbers were circulated among the student's class Whatsapp group through the class advisor.
- 2. Posh cell coordinator should explain the existence and importance of posh cell to the students through a common meeting.
- 3. A seminar on women's right act was proposed in the meeting



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Coordinator

Principal



Hindusthan College of Engineering and Technology

Date: 25.01.2022

# Action taken report of the meeting

Date of the meeting: 20.01.2022

Time: 1.00 p.m.

Venue: Board Room

Members present: All Members of POSH

#### Action taken:

- 1. The posh cell coordinator convened a meeting and explained the duties of posh cell to the students.
- 2. Class advisors sent the phone numbers of the posh cell coordinator and member's number through Whatsapp.



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Principal

Coordinator